

Foothill College Technology Task Force Minutes  
October 10, 2012

Attendees: Sharon Luciw, Joe Moreau, Lisa Drake, Pam Wilkes, Judy Baker, Kaan, Jose Rueda, Kurt Hueg

1. Computer labs refresh update/PSEC Update (Hueg-Rueda/Murray)  
Hueg distributed the spreadsheet including the labs at Foothill currently scheduled for updates in the 2012-2013 academic year. Due to the PSEC and MLC (De Anza) buildings coming on line this year, ETS has said that capacity for updating labs will be reduced until Winter Quarter. Hueg will be distributing an updated lab priority spreadsheet the following week. Timelines attached to the lab refresh will be assigned in January.
2. Update on network upgrade (Luciw)  
Luciw reported that equipment for the districtwide network update is being ordered in November. The network update will begin in 2013 and she will be coordinating with the campuses regarding planned outages and other details. A more detailed timeline was requested by the Tech Task Force for the project.
3. VM Ware Project Status (Murray Moreau)  
This update was shortened due to Murray's absence. The project is moving forward with a deployment in the PSEC building for approximately 100 thin-client devices to be linked to VMWare servers in the PSEC.
4. Tech Plan Update and Committee Goals-(Web sub-committee) (Hueg)  
Hueg discussed the need to update the Foothill College Technology Master Plan in the 2012-2013 academic year. Baker reminded the committee of the feedback gathered at the conclusion of the first technology master plan process in 2010-11. While the plan provided a foundation in describing how the college accomplishes its technology goals and addresses the accreditation standards, the conclusion was it was too cumbersome, needed to directly focus on how to support faculty and staff, and provide more specific direction in terms of actions and goals.
5. Social Media Policy (Baker-Moreau)  
Baker reviewed and briefly discussed the ongoing effort to adopt a comprehensive policy on social media and use of outside web tools by faculty and staff for college/educational purposes. Moreau summarized

the effort as the need to offer a broader palette of resources for innovative teaching and learning so faculty can comply with requirements for privacy and laws such as FERPA.

#### 6. Web Committee:

Hueg discussed the need to form a website advisory committee to manage issues such as requests for changes to the homepage and myriad other issues the marketing office must address. Baker agreed to participate.