

Transfer Workgroup Meeting Minutes
FEBRUARY 13, 2017

Attendees:

Bernie Day, Cleve Freeman, Karen Oeh, Lan Truong, Simon Pennington, Elaine Piparo, Kent Mcgee, Atousa Pojhan, Rachel Solvason, Debra Lew, Nazy Galoyan, Elaine Kuo

Review & Approve meeting minutes: 1/23/17

Meeting Minutes approved.

College Track Update:

Bernie and Cleve briefly updated the group about our meeting with CollegeTrack. Haley Pollack will no longer be the point person and Marshall Lott will resume as the point person. There are approximately 20-30 actively enrolled CollegeTrack students on campus. Several students are in Umoja, Puente, FYE, and Honors. Discussed the challenges of tracking their students. Will meet with Marshall to discuss strategies for counselors to meet with CollegeTrack students and their mentors by phone or in-person, as well as, planning a transfer related event at their agency.

ADT:

440 students declared that they are pursuing an ADT on their CSU application. As of Feb. 9th, 251 students filed their ADT with a counselor and were added to the CSU list for e-verification. Kent (Evaluation) will create an updated list to see if we should re-contact the remaining students before March 1. Kent is tracking the list of students on (Office 365) who already filed an ADT petition. Will consider contacting Marketing to send an email to students that their ADT is approved to eliminate duplicate petitions. On a side note, the ADT in Public Health was just approved.

ADT-Global Studies:

Bernie presented on behalf of Kathryn Maurer. The ADT application has been submitted and is awaiting state approval. Foothill is the first college to create this ADT. Many CSUs will accept it for multiple majors, such as Anthropology, International Relations, and others. It is going through various governance groups for approval. VPI, PARC, BSS Division, Curriculum Committee, College Curriculum Committee, and Board of Trustees. The Transfer Workgroup endorses it. Social Science (SOSC 1 and SOSC 2) were created last year and submitted to the UC/CSU for review this year. Courses will be effective Summer 2017

Language other than English - IGETC Standards

The current Admissions & Records policy regarding foreign transcripts to fulfill IGETC/LOTE is that a high school transcript from a foreign country must be official (in a sealed envelope by the original institution). The rationale is to avoid possible cases of fraud. The Transfer Workgroup shared their thoughts on allowing students to use unofficial foreign high school transcripts to fulfill IGETC/LOTE. It is not being

used to give students units/credits or to use for prerequisite clearance. It is only to show proof that the student speaks their native language. It was also brought up that the UCOP IGETC standards allow the use of unofficial foreign high school transcripts to fulfill IGETC/LOTE. Nazy (Dean A & R) will work with counseling to create a list of exceptions for documents that can be used to meet IGETC/LOTE.

Equity Update

Elaine Kuo reviewed the rationale for maintaining the Director of Equity position or changing it to Associate Vice President of Equity. The group appeared to lean towards maintaining the Director position.