

Transfer Work Group

Meeting Minutes

October 31, 2016

Call to order

Lan Truong called to order the regular meeting of the Transfer Work Group at 12:00 pm on October 31, 2016 at ADM 1943, Foothill Campus.

Roll call

The following persons attended the meeting: Bernie Day, Lan Truong, Debra Lew, Simon Pennington, Andrew Lamanque, Kent McGee, Elaine Piparo, Atousa Pojhan, Falk Cammin, and Rachel Solvason

Open Issues

Certificate of Achievement in Humanities: At our last meeting, Falk Cammin shared details regarding the creation of a Certificate of Achievement in Humanities to satisfy the requirements for the Mellon Foundation Scholarship. It entailed free tuition for Foothill College students pursuing this certificate and transferring to University of San Francisco as Humanities majors. Today's meeting focused on the Transfer Work Group making a final decision on providing a recommendation to PaRC on 11/2/16 for the creation of the Humanities Certificate. PaRC can then proceed with the second reading and vote on the Humanities Certificate. It will go to the College Curriculum Committee for approval, then go the President and finally to the Board.

Cammin shared with the workgroup that the Humanities Certificate of Achievement will show in the student's transcript. In order to be awarded the certificate, students must complete 20 units from the list of Humanities courses: HUMN 1, 2, 3, 3H, 4, 4H, 5, 6, 7. All courses are UC/CSU transferable. The workgroup emphasized the need for these courses to be offered every quarter, as well as, requested a list of course offerings throughout the year so that students and counselors can effectively create an education plan.

- Background: The FHDA district is currently pursuing a \$1.5-2 million grant to institute a Mellon Scholar Program for underserved students seeking humanities degrees. USF & FHDA are collaborating to develop a humanities infused pathway towards completion of a four-year degree. With support from the Mellon Foundation, 35 Mellon scholars will be selected per campus (Foothill and De Anza) to participate in a two-quarter internship in the humanities field. Additionally students will be eligible to transfer to USF as a Mellon Scholar. Though the need for the Humanities certificate at Foothill is not contingent on

the Mellon Grant, the certificates at both Foothill and De Anza are integral parts of the grant proposal.

- Other Advantages of the Certificate: Currently there is no AA-T for students majoring in the Humanities, therefore the creation of the Humanities Certificate will benefit students who want to express and/or continue their interest in Humanities after transfer. In order to receive the Humanities Certificate students are required to complete at least 20 units of approved humanities courses from Foothill.
- Concerns:
 - Will this certificate benefit Foothill students who are not participating in the Mellon Scholarship?
 - Will this certificate be allocated as serving a purpose for transfer or for the community? In order to be transfer related to the UC/CSU, the classes required for the certificate must meet at least 51% of a receiving institutions coursework for a program. As of now, there are no programs at the CSU or UC level that meet this requirement. Since this certificate is geared towards USF (private institution), the State Chancellor's Office may need verification from USF that courses in the Humanities Certificate can be used towards the student's major at USF.
- Outcome: The Transfer Work Group unanimously voted on providing a recommendation for the certificate by signing the "Program Creation sign-off" form and gave it to the VPSS.

Adjournment

Lan Truong adjourned the meeting at 1:00pm.

Minutes submitted by: Rachel Solvason

Minutes approved by: