

Transfer Work Group Meeting Minutes

October 10th 2016

Call to order

Lan Truong called to order the regular meeting of the Transfer Work Group at 12:05pm on October 10, 2016 at ADM 1943, Foothill Campus.

Roll call

The following persons attended the meeting: Bernie Day, Lan Truong, Debra Lew, Simon Pennington, Atousa Pojhan, Cleve Freeman, Matthew Lo, Marshall Lott, Karen Oeh, Haley Pollack, Elaine Piparo, Falk Cammin, and Rachel Solvason

Welcome/Introductions:

- Reviewed workgroup membership. Tobias Nava, Zach Cembellin, and Elaine Kuo are unavailable to attend workgroup meetings. Cathy Denver is on PDL.
- Discussed day/time for workgroup to meet. Agreed to meet on Monday mornings instead of Tuesday afternoons because of curriculum and SEW meetings.

Transfer Workgroup Reflections 2015 -16

- Workgroup discussed which objectives were/were not met to submit to PaRC.
- Met – 1,2,7,8, 10 Not Met – 3,4,5,6, 9
- Workgroup agreed Tri-Chairs will finalize Reflections document and email to PaRC.

Transfer Workgroup Objectives 2016-17

Created objectives using goals listed in Transfer Center Plan as reference:

- Work with A&R to increase tracking for ADT verification
- Increase signage on campus – banners and sandwich boards
- Collaborate with Financial Aid to produce an interactive tool that shows students the costs of college and what options are available to them.
- Increase funds for TWG.
 - All other groups receive funding through grants
 - Can we work with equity to tap into some of the equity grant money
 - Increase Transfer Center Funding
- Increase partnership with College Track
 - Event will be held at East Palo Alto in the Spring. College Track would like to see Foothill college students and staff involved.
- Create tools for students to help clarify the transfer process
- Collaborate with all Deans to produce a 2 year schedule for students.
- Workgroup agreed for Tri-Chairs to rewrite objectives based on group feedback and bring back for final vote.

Transfer Center Update

TAG

- 540 TAG's were submitted. Only 240 need to be reviewed for UCD/UCSC

Workshops

- Briefly shared UC/CSU workshops and approximate attendance status.

Transfer Day

- Over 60 universities will be in attendance.
- Explained new tracking system for student attendance.

Target Student list

- Explained the process of contacting underrepresented students from list provided by Institutional Research to assist them with transfer and university application process.

Honors Update

- Tabled to next meeting because Humanities certificate discussion needed more time.

Humanities Certificate

The Andrew W. Melon Foundation is negotiating a 1-2 million dollar grant between Foothill, De Anza and USF to provide 60 students who are majoring in humanities a 4 year pathway to USF and free tuition at both the CCC and USF. The program will be funded from 2016-2020 with hopes to continue past that time frame. In order to move forward with this program, a certificate in humanities must be created.

Cammin, Falk from the humanities department presented the details of the certificate and asked the TWG for endorsement at PARC

- The certificate requires students to complete 20 units in the humanities
- The certificate is open to ANY student who completes the 20 units in humanities regardless of whether or not they are a Melon scholar.
- After Falk left the meeting the Transfer Workgroup briefly discussed our thoughts, questions, and concerns about the certificate and agreed to follow-up with Falk with our feedback.

Good of the Order

- Transfer Day College Fair October 19th 10am – 1pm.