

PaRC: Transfer Work Group

Meeting Minutes

May 24, 2016

I. Call to order

Bernie Day called to order the regular meeting of the Transfer Work Group at 1:30 am on May 24, 2016 at ADM 1943, Foothill Campus.

II. Roll call

The following persons attended the meeting: Bernie Day, Lan Truong, Debra Lew, Karen Oeh, Cathy Denver, Suzanne Yamada, Simon Pennington, Matt Low, Marshall Lott, Cleve Freeman, and Rachel Solvason

III. Approval of minutes from last meeting

The minutes from the last meeting were reviewed and approved by consensus.

IV. Open Issues

- A. Transfer Center Plan (Lan and Cleve) – Thanks to a collaboration of hard work the Transfer Center Plan (TCP) was approved by PaRC and will be reviewed by the board on June 13, 2016. The plan was designed to match the goals set for the 3 focus groups identified in the Equity Plan. Every six years the plan will be revised which also coincides with Foothill's accreditation cycle. A comprehensive review will occur every three years to ensure we are on track for meeting our goals and objectives.
- B. Transfer Achievement Celebration (Cleve and Lan) – The annual Transfer Achievement Celebration will be held on June 15th from 6:30-8:00pm. Returning again as this year's MC is Simon Pennington and the opening speaker will be Tatiana Neal, a former Foothill student who is now attending UCLA. The deadline to register for the event is June 6, 2016 and to date there are 20 students already registered.
 - a. Requesting \$ 1700 to cover food costs from Student Equity. Food will include a buffet style taco bar and cake.
 - b. Requesting \$ 2000 to cover the costs of gifts from Denise Swett. Each student participating in the event will receive a Foothill College mug filled with candy and Foothill pendant.
 - c. Received \$2020 from Student Government to cover cost for set up including custodial overtime, flyers, and awards for Faculty Awards.

