



FOOTHILL COLLEGE

COLLEGE ROUNDTABLE
ROOM 3401
November 1, 2006

Present: Haris Ashraf, Abbey Brown, Debbie Budd, Larry Chan, Sid Davidson, Anika Dodds, Art Hand, Ach'-sah Harris, Mary Hawkins, Andrew Horng, John Hughes, Pat Hyland, Christine Mangiameli, Judi McAplin, Patrick Morriss, Jay Patyk, Roberto Sias, Janet Spybrook, Lettie Serna, Paul Starer, Shirley Treanor-Barker

Guest: Sandra Rodrigues

The President called the meeting to order at 1:37 pm.

Open Hearings – None

Review of minutes from previous meeting – Patz's asked RT members to review minutes and see her if there are changes needed.

What's New? Rumor

Hawkins asked if it is true that Frances Gusman is leaving Foothill College. Patz's said that Frances Gusman will be leaving Foothill College to take a position of VP of Student Services at College of Sequoias in Visalia. Her last day will be November 15th. She will start her new position on January 2nd. Rose Myers will be the interim person in that position until the end of the year. The job will be posted with the position to begin July 1, 2007.

Patz' also announced that Vicky Criddle has accepted a position with the college NASA AMES program. As a result she will be leaving her position in the Career Transfer Center.

Horng wanted to know who funds the language tutors. He says that students in the Japanese and Chinese classes on the Middlefield Campus need tutors.

Patz says that she will inform Karen Alfsen, Dean of Language Arts about the problem.

Mission Based Area

Patz asked if any of the groups had time to get together to prepare presentations. She said that presentations could be about new programs, highlighting important areas, and/or changes in programs. Groups could do whatever they want and do a presentation on what they feel is important. The presentation can be during college hour, or Roundtable, it can be 15-20 minutes of information and 15-20 minutes of questions and answers.

Budget Update

Mike Brandy will be submitting the preliminary proposal for allocation of the \$10 million of one time funds. Foothill College will most likely get between \$2 to \$2 ½ million. Plans will be developed to spend the money over a 3-4 year time period. The money will most likely not be available for allocation until Jan/Feb 07.

As for the Budget Matrix, Deans sent in requests that will be presented to Educational Resources for review. The recommendations from Ed Resources will be presented to Roundtable at the November 15th meeting.

Patz presented the FTEF request for the second viewing. The Librarian position was removed because there was not a retirement in that area. There were 15 position requests. We can only fill nine positions. However, we will go out for 10 or 11 positions. It is critical that we hire this year. DeAnza has a lot of position because they did not fill all of their openings last year. Foothill College hired all but one. We are going for 10 or 11 positions because sometimes the pools fail. This way we are able to hire in the 9 positions.

If the positions are not filled then the district is at risk of not meeting the Full Time Equivalent Faculty Obligation. The state looks at the district FTEF ratio as a whole. We must fulfill our FTEF obligations. Of the 109 community colleges not many have fulfilled their FTEF obligation, but Foothill College has always met it FTEF obligations.

Serna wanted to know what was the status of the First Year Experience position in the counseling?

Patz says that Foothill College was unable to fill that position last year, but it is listed as number 1 to be filled this year.

For non-teaching Patz says that the requests went to Educational Resources for prioritizing. The prioritized list was brought to RT for information. The presidents cabinet will make the final decision. She noted that DeAnza got 5 positions, Central Services got 2 positions and Foothill College got 3 positions.

Budd says that Education Resources used the RT Guidelines when prioritizing the non-teaching positions. Two positions (Biol and Vet Tech lab assist) were listed as number one. The two positions only need 16 hours per week. The second priority was the Web Content Coordinator. Last year, Foothill College gave so much information to the surrounding communities. Educational Resources were tied for priority number 3 between Student Activity Secretary and Administrative Asst for the lower campus. The Student Activity Secretary is a position that is funded by ASFC, they took over that position during the budget crisis to prevent layoff. Theatre Technician came in at number 5, ALD support at number 6, Division Computer Lab number 7, Senior Library Tech number 8 and Instruction Associate at number 9.

Patz says the Vet Tech Lab needs and assistant to care for the animals during non-academic days.

Starer wanted to know if the non-teaching position will get some administrator request.

Patz says no requests for Administrator were sent forward.

Brown wanted to make sure that Foothill College mission Honesty, Integrity and Trust is considered when president's cabinet is making the decisions about the non-teaching positions.

Chan says that he really appreciates all the efforts that were put into the priority list, but he wants to make sure the ASFC position is not a victim of contingency.

Mangiameli says that all the positions are important and are needed. The ASFC position already has a funding source, while many of the other positions equally important do not. It is critical that we consider all the positions.

Hand says that Foothill College has been carrying an IOU for 12 years for the ASFC position, and it is time to honor it.

Patz says that AFSC helps out in so many areas on the campus. Staff and manager positions are always needed. That why this one-time equalization money was important to be an on-going. She will take all concerns into consideration. It is very hard during budget reduction times, and we do what is needed to keep positions. She will take all comments into consideration when making the decisions.

President's Search Update

Patz or Rose Myers will be sending out a final timeline of the presidential search. The position will close on December 31st. The first screening will be on January 18th, the first interviews will be February 9th, 10th & 11th. Second interviews...open forum and all day interviews will be the last week of February. References and candidates site visits will be March 5 thru 16. Hopefully, the board will approved of candidate by April and new president will start on July 1st.

For the Vice Chancellor of Human Resources and Vice Chancellor of Business their search timelines are very similar to that of the presidential search. Jane Enright will be sending out a timeline for the Vice Chancellor of Business and Mike Brandy will be sending out the final timeline for the Vice Chancellor of Human Resources.

Others

Patz asked all mission based groups to schedule a date for their presentation with her.

Meeting adjourned at 2:34pm. The next meeting is scheduled for Wednesday, November 15, 2006.

11/2/06 ARH