

**FOOTHILL COLLEGE**  
**2005-06 College Roundtable; 1:30 -3:30 PM, Room 3523**

Mission-based members:

**Basic skills, ESL Programs and Services:**

Phuong Lam 7406  
Patrick Morriss 7548  
Jun Tam

**Student development & retention:**

Mary Hawkins 7242  
Sid Davidson 7419  
Valentino Lin

**Student recruitment & outreach:**

Leticia Serna 7059  
Herlisa Hamp 7366  
Macy Ng

**Transfer programs & services:**

Jay Patyk 7471  
Bernie Day 7225  
Marcus Lam

**Voc Ed programs & services:**

Penny Patz 7070  
Christine Mangiameli 7249  
Brent Von Forstmeyer

Ex-Officio members:

Classified Senate President	Leslye Noone	7250
F. A. Representative	Kathy Perino	7554
CSEA Representative	Jim Reardon	6155
VP of Inst.& Edu. Resources	Debbie Budd	7364
Curriculum Comm. co-chair	Dolores Davison	7196
ASFC President	Adrian Diaz	7062
Student Trustee	Bridget Howe	6204
SEIU representative, Foothill	Art Hand	7029
Academic Senate President	Paul Starer	7202
MSA Representative	Roberto Sias	7307
Interim Dir., Econ. Dev.	Warren Hurd	7090
Director, Multicultural Dev.	Warren Hurd	7090
Teamsters Representative	Judi McAlpin	6953
Institutional Research	Rob Johnstone	6198

Auxiliary members:

Dolores Davison	Academic Senate Vice-Pres	7196
Rose Myers	Accreditation Liaison Officer	7228
David Garrido	Pres. Elect, Classified Senate	7923
O.L.A. Network		

Distribution only: Lori Thomas 7258, Daphne Small 7214

# FOOTHILL COLLEGE ROUNDTABLE

May 17, 2006

**ROOM 3523 – Chinese Heritage Room**

**1:30 PM to 3:00 PM**

## Open Hearings:

### Review of notes from last meeting (attached, print if you wish)

What's new? Rumors?

Call for new RT members (transfer and basic skills)

### **ACTION ITEMS (ACTION IS USUALLY TAKEN AT THE 2<sup>ND</sup> HEARING OF AN ITEM):**

1. Change to Mission statement as per Accreditation recommendation Accreditation follow-up: "Conclusion: While the college is clearly a mission-driven institution, the written mission statement does not reflect its actual practices and priorities, especially in the area of its intended population. The college could improve the mission statement by looking at its actual practices and making sure that the statement addresses the college's purposes, student learning, and intended student population. In addition, the college may wish to formalize a periodic mission review process." (p. 14)
2. Change to Roundtable Guidelines: Procedures of allocating new full-time teaching faculty positions: ~~The Vice Presidents, augmented by the faculty Senate President,~~ The Educational Resources Committee with the faculty Senate President will develop a proposed prioritized list of approved positions using the Division requests and the "Guiding Principles for Determining New Full-time Teaching Faculty Hires." ~~The President's Cabinet reviews and approves the proposed prioritized list of approved positions.~~
3. Priority of classified staff positions (Budd)

### **ALL COLLEGE ISSUES:**

#### **Resolution to name a building (Diaz) (see attached resolution and Board policy and procedures) 1<sup>st</sup> hearing**

4. TRANSFER MISSION
5. BASIC SKILLS MISSION
6. VOC. ED./CAREER EDUC.
7. STUDENT OUTREACH AND RECRUITMENT
  - a. Growth initiatives (Budd)
  - b. Freestyle Middle High School
8. STUDENT DEVELOPMENT AND RETENTION
9. Bond update Brent Von Forstmeyer
10. Budget update (Budd)
11. Other business

## Pending:

- Review of proposed guidelines for learning communities (*waiting for feedback from Academic Senate before proceeding*)
- Student Equity Committee (Myers)
- Mission based forums and revised schedule:  
Voc Ed – next year

Dates to Remember:

September 5-7, 2006

New Faculty and Leadership Retreat, Asilomar



*FOOTHILL COLLEGE*

## **COLLEGE ROUNDTABLE**

Room 3523  
May 3, 2006

Present: Debbie Budd, Sid Davidson, Adrian Diaz, Bernadine Fong, Brent von Forstmeyer, Herlisa Hamp, Art Hand, Mary Hawkins, Warren Hurd, Marcus Lam, Phuong Lam, Christine Mangiameli, Judi McAlpin, Macy Ng, , Jay Patyk, Penny Patz, Kathy Perino, Lety Serna, Roberto Sias, Paul Starer, Jun Tam Sui,

The President called the meeting to order at 1:37 pm.

Fong shared an open letter to the college community from members of MSA (Multicultural Staff Association). Sias, as MSA representative to the Roundtable, was asked to comment on the letter, as well as a couple of members of the Roundtable whose signature was on the letter. By some accounts, information in the letter was not totally accurate and Starer stated that it misrepresented the position of the Senate. Sias noted that the letter did not go into all the mailboxes, but to selected faculty and staff. According to two members who signed the letter, the purpose of the letter was to emphasize that the student population will continue to change and that FH will need to be able to address the needs of this new group of students. Factoring in the change in top leadership, this issue inherently becomes more important. Serna suggested that we might want to consider developing workshops on cultural competence and what it means.

The search for an interim president is in progress. A decision/announcement will be made within the next couple of days.

Two considerations for revisions in Board Policy were discussed: Time, Place and Manner and a possible nutrition policy, specifically focusing on contents of the vending machines and food services in general. The consensus of members is that choice is important, given that our consumers are adults and can make decisions for themselves.

Hurd gave an update of where the College/District is in the implementation of the smoking policy. Full implementation will begin in the fall, as the first year has been spent on educating students and staff to the new policy. Meetings have been held with the District Security Chief, Ron Levine, to discuss how to handle students who fail to

observe the policy. During peak hours, a security officer will patrol the campus on bike, citing those students who are in violation of policy. The specifics related to the implementation of citations are still in the discussion between staff at FH and DA.

No objections were cited to the increase in the health services fee.

Fong noted that in two weeks the campus will be inspected for Hazmat violations. The District has been cited and fined for a number of violations; the fines were heavy. An inspector will be visiting both FH and DA to ascertain if these violations have been addressed/remedied. In general, the campus needs to pay particular attention to its E-waste.

Pursuant to the growth initiatives, the College will meet its targeted growth of 1%, plus 1% of recovery. This will result in on-going apportionment dollars from the State. Budd is to work with Ed Resources to prioritize positions based on on-going dollars and bring it to the June Roundtable meeting. The members of the RT agreed to augment B Budgets for the Divisions and departments by \$434,927. Based on the matrix developed by Budd, these funds will be moved to the divisions/departments.

Lam and Perino summarized a college hour presentation on basic skills, particularly as it relates to students enrolled in Math. The data provided were quite revealing, as well as revelatory of the challenges that the College will face in serving students who are functionally under-prepared for college-level work. Lam and Perino gave specific examples of students they have advised and spoke eloquently on the difficulty that was manifested in helping them [students] to understand some very basic concepts. The challenge of dealing with these students is both formidable and daunting. Clearly, the College community will have to have further discussions how these students can best be served. In closing Lam noted that PSME will be offering a new class in the fall, Math 230/231; it will be 10 hours/week and will have eight to ten modules. Additionally, the Math Dept. will pilot Math 101, which will be taught by Ion Georgiou. The pilot will be seven hours per week, with lots of lab time and will have TA's.

The meeting was adjourned at 4: 35 pm.