



ROUNDTABLE MINUTES
Nov. 5, 2008

ROUNDTABLE ATTENDANCE:

√	S. Anderson		K. Harrall	√	L. McComas	√	K. Smith
	S. Barker	√	A. Harris	√	A. Meezan	√	M. Smith
	C. Burns	√	P. Hyland	√	M. Murphy		J. Spybrook
√	M. Casey	√	A. Lamanque	√	O. Ndoutoume	√	A. Stenger
√	M. Chenoweth	√	L. Lum	√	L. Rodriguez		G. Violet
√	R. Cormia	√	D. Mbassa		P. Sanger		
√	D. Davison	√	R. Mbassa	√	S. Schreiber		
√	C. Dukunde		J. McAlpin		R. Sias		

Guests: Duncan Graham, Paul Starer & Peter Murray

Roundtable Guidelines 3rd reading

ACTION: was approved as currently amended

RT Mission Statement 2nd reading

ACTION: Shelley will forward her proposed changes to Annette. Dolores Davison and Maureen Chenoweth would like to submit to respective Senates for review and feedback.

REVIEW OF MINUTES:

ACTION: Minutes of October 15 deferred to next meeting, Nov. 19, 2008

BUILDING & GROUNDS REPORT – A. Stenger

LED SIGNAGE INSTALLATION

Proposed locations for new LED signs was presented. The first is to be installed in the lower campus on wall between Lohman Theatre and stairs. Two additional phases will include an LED in or near the Campus Center, one on the perimeter road near lot 3 and one in the new PSME area to be built.

ACTION: No objections - will be forward to Pres for approval

CAMPUS POSTING POLICY

Concerns raised by RT:

- Number of postings permissible are too few – section 2 D&E
- Concern raised for impact on marketing to monitor ads that will go to LED and/or Fusion. It was pointed out that there is already a process in place to address that concern.
- Want B & G to make bulletin boards and kiosks high priority

- It was shared that the goal of this policy was to reduce the use of “paper” for advertising and to protect the campus from unsightly and damaging postings
- Also pointed out that we must balance that with ample opportunity for publicity for events
- Noted that round kiosks, similar to the ones at DeAnza, will be installed for display of paper posters, plus 5 additional bulletin boards to be installed
- Want assurance that these rules apply to outside groups such as “book buy back” that “papered” the campus with ground advertising – they should be bound by same 10 poster regulations
- Need specific and ample guidelines for posting during ASFC elections

ACTION: Steve Anderson will send Annette wording for posting of ASFC election posters

ACTION: requested that Posting Guidelines go to Classified & Academic Senates then returned to B & G

ACTION: all concerns will be shared with B & G committee.

REVIEW OF MISSION/VISION STATEMENT

Mission statement was reviewed and returned for further corrections

ACTION: Mission statement will be returned to RT for 4th reading

BASIC SKILLS PRESENTATION - Graham/Rodriquez

POINTS RAISED:

Purpose is to provide us with highest priority for a commitment of resources...

Remind us that we will need to integrate all missions in the Ed Master Plan and that each will modify/support the other...

Shape our message as an institution...

Judy challenged the RT and entire Foothill community to think big, out side of box ideas; no tinkering on the margins....

Think of different ways of organizing ourselves as an institution...

Be creative and take risks!

Meeting was adjourned

Minutes respectfully submitted by A. Stenger