



FOOTHILL COLLEGE
Educational Master Plan (EMP) – Phase II
Wednesday, September 09, 2015
MEETING MINUTES

LOCATION: Room 1901 – President’s Conference Room
TIME: 1:30 PM – 3:00 PM

ITEM	TOPICS
1	Review Revision of Proposed EMP Goals + Objectives
2	Strategic Planning & EMP
3	EMP Opening Day Presentation (+ Break-Out Session)

ATTACHMENTS:

1. Proposed EMP Goals/Objectives (Revised)

PRESENT:

Dawn Girardelli, Justin Schultz, Carolyn Holcroft, Victor Tam, Denise Swett, Andrew LaManque, Elaine Kuo, Paul Starer, Robert Cormia, Chohou Leong (student), Courtney Cooper (student)

1. REVIEW REVISION OF PROPOSED EMP GOALS + OBJECTIVES

Another revision of the proposed EMP goals + objectives was presented to the group. Innovation and problem solving is now the framework under which all other goals/objectives exist. Three major goal statements are then included, with more specific objective statements housed under each of the goals.

A diversity statement was added to reflect the discussions in the Spring and Summer. Stewardship and sustainability was structured as a goal, while specifically noting environmental sustainability fit better as an objective.

Consensus was reached as to the organization/framework of the goals + objectives.

Suggestions for revision included:

- (a) Diversity Objective: *promote decision-making that respects the diverse needs of the entire college community.*
- (b) Goal # 2: *strengthen a sense of community ...*
- (c) Goal # 1: *... create a culture of equity that promotes student success, particularly for underserved students.*

Consensus was reached to send the document to PaRC in the Fall (pending final revisions).

2. STRATEGIC PLANNING & EMP

The discussion began with the determination of how prescriptive the College should be with regards to what goals to address on an annual basis (the results of the discussion becoming a recommendation for the steering committee in the Fall).

It was agreed that the goals are the targets for the College every year and equity cannot be a focus for one year and not another – it must be taken into account at all times. It was added that progress in any of the goals/objectives crosses over to other goals/objectives – they are interdependent (no exclusivity should exist). It was agreed that people should be encouraged to draw connections between the goals and objectives, but the challenge that exists is actually operationalizing them at the constituent-level.

It was also noted that there should be a clear nexus between Program Review and the EMP.

The group added that this is what the College is proposing will make for a better student experience/environment – that is why the programs/units should care about the EMP.

It was also suggested that the EMP Goals/Objectives go into the Foothill Faculty Handbook.

POSSIBLE INDICATORS (what are things we can look at annually to mark out progress?)

- (a) Ease of Access: student surveys, drop thought, transportation survey
- (b) Enhance Online: course offerings, use of services, course success rates
- (c) Workforce: job placement, licensure passing
- (d) Sense of community: student survey, student participation, governance survey
- (e) Stewardship: fiscal measures, environmental sustainability plan

Possible indicators will be discussed by the Fall EMP steering committee in greater detail.

3. EMP PRESENTATION & OPENING DAY

The following suggestions were made regarding material to present on Opening Day:

- (a) discuss what the goals/objectives look like for the individual (why do we care?)
- (b) share a bit of the process – what is the commonality and how do we build from that?
- (c) tell a student story – what can we do to make the overall student experience better?
- (d) focus on meaning making [what is the motivating/driving factor(s)]
- (e) show how the data led to decisions made and the development of the goals + objectives
- (f) Discuss who will lead a possible revision of the College Mission/Vision (from PaRC)