



FOOTHILL COLLEGE
Workforce Workgroup

MINUTES

Date: May 8, 2012

Time: 2:30 p.m.

Location: Toyon Room

Attending

Skip Barnes, K. Allison Lenkeit Meezan, Bonny Wheeler, Phuong Tran, Charlie McKellar, Rick Kuhn, Kurt Hueg, Mark Anderson, Sofia Abad, Daniel Dishno, Peter Murray, and Elaine Freeman

Discussion Items

Time	Topic	Discussion Leader	Expected Outcome
2:30 – 2:45pm	Occupational Training Institute (OTI) Presentation	Daniel Dishno	Informational
2:45 – 3:00pm	JVs & Labor Redistributions	Mark Anderson	Informational
3:00 – 3:30pm	College Wide Advisory Board	Mark Anderson	Informational
3:30 – 3:55pm	College's Master Plan	Elaine Kuo	Informational

Discussion Detail

Occupational Training Institute (OTI) Presentation – Dan Dishno

- CalWORKS
 - California Work Opportunities and Responsibilities for Kids
 - 75% of CalWORKS assistance is designated for children
 - Main Objective
 - Provide employment to assist participating families to transition from public assistance to economic self-sufficiency
 - Services Provided
 - Academic Career Advising
 - Basic Skills Classes
 - Personal Counseling
 - Housing and Transportation Assistance
 - Financial Aid for School
 - Textbooks and Tuition
 - Work Study/Internships/Work Experience
 - Job Placements
 - Match participants with employers
 - 75% Work Study / 25% Employer contribution
 - Up to 20 hours a week
 - Childcare
- ComTech Program
 - Provide refurbished computers to disadvantaged students
 - Donated over 3000 computers
 - Refer students to Sofia for assistance
 - Train students to develop IT skills
 - Refurbishing computers from scratch

Agendas and minutes will be archived online through the President's Office
<http://www.foothill.edu/president/workforce.php>

- Internships at Tech Companies – Yahoo!, HP, Molecule Devices, VMWare, Gentech, Synopsis
 - Over 250 students have gone through the internship program with many transitioning to become regular employees
- EDD/WIA programs
 - NOVA/Work to Futures
 - Available to those eligible under Trade Adjustment Act (TAA)/ NAFTA
 - Help those have been downsized to plant closures retrain for new jobs
- Transitional Subsidized Employment Program
 - Foothill College is the only school on Northern California that offers this program
 - Work with county social services to place participants into jobs
 - Initially placed into subsidized positions for on-the-job training
 - Transition into unsubsidized position
 - Participant is actual employee of company
 - 414 subsidized employees → 161 unsubsidized employees
 - State Senate considering this program as possible model for a statewide program
- MediCal Administrative Activities (MAA)
 - Program initiated by Naomi Kitajima and Matt Pritcher
 - Reimburse schools for activities that promote access to healthcare for students in the public school system
 - Referrals to MediCal and/or MediCal covered services
 - Time spent conducting outreach, diagnosis, and referral
 - Connecting families to health services
 - 27 families of injured Foothill athletes without medical insurance were found coverage
 - Children of recently unemployed who cannot afford COBRA are eligible for Healthy Families
 - Money generated from this program is discretionary and can be used wherever it is needed

Labor Redistributions – Mark Anderson

- Due to increased state scrutiny, redistributing worker and labor costs from B-budget to Perkins funds is not advisable.

College-wide Advisory Board – Mark Anderson

- The advisory board has not yet been selected but feedback on the composition and purpose of the board is still being generated
- Composition
 - Industry leaders/Community/Students
 - Large companies – Lockheed, Yahoo!, Cisco, HP
 - Small businesses
- Purpose
 - College-wide board but focused on workforce development
 - Develop strategies for students to be success in job market
 - Aggregate all the individual feedback to identify trends and untapped markets
 - “What can we do to better prepare our students to work for you?”

College's Master Plan – Elaine Kuo

- Foothill College is doing an annual update of the Master Plan
- Visit Core Mission Workgroups to:
 - Look at the Workgroup's overview and evaluate its purpose and function
 - Review goals and metrics set from last year

- Are we hitting our goals and metrics?
- Other new metrics?
 - ARCC – Accountability Report for Community Colleges
 - Wages after graduation
 - Places of employment for graduates
 - Degrees/Certificates under Workforce mission
- Revisit objectives and reflections

Announcements

06/12/12	Core Indicator Presentation June 2012
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Projected Documents/Handouts

1	Agenda 05/08/12
2	Occupational Training Institute (OTI) Presentation Flyer
3	Perkins FY11-12 Balance Summary as of 05/01/12

Important Dates

Date	Description
06/01/12	Final FY11-12 JVs & Labor Redistribution Requests Due by June 1 st
06/12/12	Next WWG Meeting at Toyon Room