



FOOTHILL COLLEGE

**PLANNING AND RESOURCE COUNCIL
MINUTES**

June 20, 2012 (date corrected)

IN ATTENDANCE:

Anderson, Balducci, Bourquin, Casey, Cellilo, Chenoweth, Courtney, Davison, Day, Debbins, Dye, Gilani, Heiser, Hug, Kuo, Larhimi, McGee, McKellar, Messina, Miner, Mummert, Murray, Ong, Patyk, Starer, Stenger, Swett, Taketa, Tran, Treanor, White

ANNOUNCEMENTS AND INTRODUCTIONS – MINER

Guests: Lankford, Sias, Hale, Gutkind, Jinnah, Hansen

APPROVAL OF MINUTES FOR JUNE 6, 2012

APPROVED AS CORRECTED

ITEM I – PG 2 REMOVE “BARGAINING UNIT” AFTER “ACADEMIC SENATE “

ITEM I - STUDENT EQUITY PLAN (MINER)

DISCUSSION HIGHLIGHTS:

PaRC guests brought forward concern that the Student Equity Plan was not effective and looking for leadership. After much discussion, the outcome was:

ACTION:

Darya Gilani will share this as a charge to the summer IP&B Taskforce. Denise Swett and Judy Miner will work over the summer to update the Student Equity Plan with data. That, ultimately, would be updating the Ed Master Plan for enrollment and retention. Additionally, will be added to PaRC agenda in Fall. Will look to including the topic Opening Day.

**ITEM II - OPC/RESOURCE ALLOCATION REASSIGNED TIME/B
BUDGET 2ND READING – (PATYK)**

B-BUDGET:

The “cut” numbers continue to rise if the Governor’s tax package isn’t approved. Failure means another \$300,000 of cuts to Foothill. We are confident that that swing will be manageable.

Regarding the B-Budget augmentations that have been requested...we want to use summer months to see what we have in hand. The carryover could be used to get us

through 2012-13. It was noted that the State allocation normally distributed in January will not be provided to us until July. TRANS notes are available to us should we need them. It was noted that we have not had to borrow since 1991.

ACTION:

Will report back in Fall with outcomes.

REASSIGNED TIME:

As we looked at reductions in reassigned time costs, the Deans have already notified their faculty of what might be happening. The on-going will remain the same. EMT will have a slight increase due to staffing with a full years worth of reassignment.

Release time for FA and Senate will remain the same. The “unbudgeted” reassigned time was coming out of our B-budget. These will be savings.

The savings of \$400,000 will cover \$166,000 that was not identified and \$200,000 will go to saving classified staff.

BROC will be reported out later in the Summer when they have finished meeting.

ITEM III – IPB REPORT OUT (KUO)

SEE ATTACHMENT FOR DETAILS

Survey closed Monday – it is the 3rd survey but with a revamp of a full budget cycle in progress. The survey was open to Academic/Classified Senates, ASFC and PaRC workgroups.

Summary:

Information dissemination was:
timely, inclusive, effective

Integrated planning process:
Still a work in progress
Will be tested with next round of cuts

Improvements:
Shorter program review template
The comprehensive template needs more work...
ACTION: IPB to work on over the Summer

CONCERNS RAISED:

- 1) Needs to come back to PaRC to allay concerns about things being decided over the Summer without full representation
- 2) People would like more time to review

Noted the template has been sent out since last February without significant feedback and may not change.

ACTION:

The current version is blessed and if significant alterations are in order - it should come back to PaRC in October.

Equity information will be addressed.

Short template will be addressed.

Will complete the "Program Discontinuance Policy."

Has been requested that information be shared regarding "how to START a new program" - it is important to support the growth that is being called forth.

ITEM IV - NO SMOKING LOCATIONS – 2ND READING (ALL GROUPS)

Map with locations was approved by all constituents.

Concern was raised regarding cost to maintain area behind Bldg. 1300 may need to be re-addressed in the Fall. Since students are the largest population of smokers, they could address the possibility of raising student fee by \$1.00 to cover maintenance expenses.

ITEM V - BUDGET UPDATE - MINER

See handout

QUESTIONS/RUMORS/ANNOUNCEMENTS

Thank you and appreciation to Chris White for her service to PaRC and the Classified Senate as out-going Classified Senate President.

Meeting adjourned.