



FOOTHILL COLLEGE
Planning and Resource Council (PaRC)
Wednesday, May 15, 2013
Draft Meeting Minutes

PURPOSE: Participatory Governance Leaders Meeting
LOCATION: Administration Building / Room 1901 / President's Conference Room
TIME: 1:30 – 3:00 PM / First and Third Wednesdays

ITEMS	TIME	TOPICS	LEADERS	EXPECTED OUTCOME
1	1:30-1:35	Welcome	Judy Miner	
2	1:35-1:40	Approval of Minutes: May 1, 2013	Judy Miner	Action
3	1:40-1:55	OPC/Resource Allocation Update	Bernata Slater	Discussion
4	1:55-2:05	May Revise	Bernata Slater	Discussion
5	2:05-2:20	Program Review Committee Report (2 nd Read)	John Mummert	Discussion/Action
6	2:20-2:40	Workgroup Updates (Basic Skills, Transfer, and Workforce, OPC Objectives will be updated at June 5 meeting)	Tri-Chairs	Discussion
7	2:40-2:45	President's Report on Faculty Prioritization Decision	Judy Miner	Discussion
8	2:45-3:00	Questions/Concerns/Announcements	Judy Miner	Discussion

ATTACHMENTS:

Item 1: Draft Meeting Minutes for 5/1/13
Item 2: Updated Program Review Report

Meeting Began at:

Present: Judy Miner, Bob Cormia, Elaine Kuo, Mia Casey, Bernie Day, Margo Dobbins, Bernata Slater, John Mummert, Pam Wilkes, Shelley Schreiber, April Henderson, Nanette Solvason, Mark Anderson, Chris White, Dolores Davison, Leslye Noone, Erin Ortiz, Peter Murray, Roberto Sias, Craig Gawlick, Paul Starer, Dave ____, Meredith Heiser, Charlie McKellar, Denise Perez, Susan Gutkind, Carolyn Holcroft, Kurt Hueg, Konnilyn Feig, students ____

Item 1: Welcome

Judy welcomed the PaRC group to the meeting.

Item 2: Approval of Meeting Minutes from May 1, 2013 PaRC Meetings

Minutes approved by consensus.

Item 3: Tentative Budget Update/May Revise

Foothill will implement cuts on June 30, 2013. After implementation of cuts (apx. \$5.7M district-wide), budget will be balanced within +/- \$500K to \$1M. No cuts from the state, however our enrollment has declined. The revenue reduction is projected at \$7M, and there are increased expenses, which bring us to a total projected deficit of \$10.2M. With the 13/14 Stability Fund of \$7.6, we are looking at a net shortfall of \$2.5M. Governor's May revise released, but not much to help for us in the revise. A Town Hall will be presented with further analysis on the May Revise the first week of June. This presentation will be posted on the PaRC website.

Item 4: OPC/Resource Allocation Update

OPC has completed their review and ranking. Results and rubric will be posted on the OPC website. Received over 200 requests, and because of the lateness in receiving the program reviews, they only rated 35% of the requests. Looked at division rankings as well as VP rankings in consideration. Some discussion around enrollment, who our students are, who we are focusing outreach to, what programs/courses do we need to attract students.

Item 5: Program Review Committee Report (2nd Read)

The Program Review Committee presented a second read on their report. Questions they had for PaRC, are they ok with recommended ratings; are they ok with the process discussed. Will make some recommendations on the process timeline, so it does not slow down the OPC review. Feedback from Paul Starer/Language Arts: process seems fault-finding focused, no acknowledgement for those who keep their program "Green." Report approved by consensus.

Item 6: Workgroup Updates (Basic Skills, Transfer, and Workforce; OPC Objectives will be updated at June 5 Meeting)

Workforce: Workforce in process of getting webpage up. Continue presentations on campus to increase awareness. Improve outcomes of vocational students by improving allocation process. Suggestion was given to include an objective on student outcomes.

Transfer: Increase number of students on pathway to transfer; hosted a series of information sessions. Did some research; looked at persistence in English, as well as underrepresented students. Suggested some collaborative meetings between Basic Skills and Transfer groups.

Basic Skills: Track the Summer Bridge Program—90% of students who enrolled completed the program. Integrated Reading & Writing cohort—enrolled 61 students fall, 39 in winter.

Item 7: President's Report on Faculty Prioritization Decision

List presented including President's recommendations. Will be posted on PaRC website.

Item 6: Questions/Concerns/Announcements

Meeting Adjourned: 3:05 pm