



FOOTHILL COLLEGE

Planning and Resource Council (PaRC) Draft Minutes of February 20, 2013

ITEMS	TOPICS	LEADERS	EXPECTED OUTCOME
1	Welcome (and Introductions)	Judy Miner	
2	2012-13 Budget Reductions Update	Bernata Slater	Discussion/Information
3	Funding Priorities	Laura Woodworth	Discussion/Information
4	Mission Statement Committee Update	Dolores Davison	Discussion/Information
5	Accreditation Update	Judy Miner (campus-wide email from Kurt Hueg)	Discussion/Information
6	Questions/Concerns/Announcements	Judy Miner	Discussion/Information

Meeting began at 1:35 PM.

PRESENT:

Mark Anderson; Mia Casey; Maureen Chenoweth; Bob Cormia; Dolores Davison; Bernie Day; Joseline Diaz; Ion Georgiou; Meredith Heiser; Elaine Kuo; Amy La Galante; Mariam Mostafa; Charlie McKellar; Judy Miner; Sarah Munoz; Leslye Noone; Erin Ortiz; Sarah Schueler; Roberto Sias; Bernata Slater; Denise Swett; and Antonia Zavala.

ABSENT:

Margo Dobbins; Craig Gawlick; Kimberlee Messina; John Mummert; Peter Murray; Paul Starer.

GUEST(S):

David DeVillers; Laura Woodworth.

ITEM 1: WELCOME AND INTRODUCTIONS (MINER)

Judy thanked everyone for attending.

ITEM 2: 2012-13 BUDGET REDUCTIONS UPDATE (SLATER)

DISCUSSION: Bernata provided a handout. She provided some prior budget history. Reductions being proposed for June 30, 2013.

Foothill already had structural deficits, went through two imposed workload reductions in 2009-10 and 2011-12, which added to 11.09 total workload reductions. We have had one-time funds, but eventually you have to make those corrections to stay in compliance with the 50% law that guards the community college system.

\$3.4 million in cuts were implemented in 2011-12, with Foothill's share being \$2 million. Although it has not been evenly distributed, Foothill had available vacant positions and a variety of other choices to

make cuts. De Anza and Central Services had much smaller cuts, because they needed more time in preparing for their cuts that would be implemented this year.

The district started the fiscal year with two possible outcomes: \$5.7 million in cuts if Prop 30 did pass, and close to \$12 million in cuts if Prop 30 did not pass. With the passing of Prop 30, Foothill's share of the cuts would be approximately \$760,000.

Every position that is lost really hurts. This is the time when we regrettably don't have many choices; we must make the reductions. We had to focus on the least impact on students and try to do some strategies for reorganization. Because of the reductions, there will be a delay in response time to some needs.

Cuts are going to be implemented on June 30, 2013. Enrollment is down. In 2013-14, the governor promised more money to restore the workload reductions. If we are in enrollment decline, we will not be able to capitalize on that.

We have some stability fund. We have some money set aside to stimulate enrollment, hoping that would help us to grow even more. If we are not spending it, then it may help us next year to restore FTEs.

Will need to budget conservatively. We do have one-time money, and there will be some funds if in transition next fiscal year.

Bernata reviewed the handout. Red indicates vacant positions that will not be filled; will be eliminated. She went over the document and clarified itemizations.

Bernata also clarified some rumors floating around. At De Anza, out of all faculty and counseling positions to be eliminated, only three are filled. They are working to find assignments for them. One will move into international; the second will fill a vacant position of a retiring counselor; and another counselor will fill vacancy created by PDL for one year. Foothill will be able to hire part-time counselors and be within the 50% rule.

ITEM 3: FUNDING PRIORITIES (LAURA WOODWORTH)

DISCUSSION: Laura provided a handout. There are six items listed to focus on: Science Learning Institute; Family Engagement Institute; Student Workforce Internships; Krause Center for Innovation; Foothill Theatre Arts; and Veterans' Services.

Laura mentioned the PSEC Open House would be February 26.

Judy said, with the hiring of Nanette, we are looking to her skill sets to be able to complement what Peter does as far as biological science; looking to expand it.

Laura provided highlights of each item listed.

The Family Engagement Institute received an anonymous donation for the first two years. The donor challenged us to raise \$300k in the next two years. The Family Engagement Institute will move to the Education Center at Onizuka once the construction is complete. Highlights of FEI were provided.

Judy mentioned YearUp's Launch party on March 12 in San Jose. Denise said 36 students have already been signed up and are ready to start at the new campus.

Judy said Foothill will be launching an international program in the Philippines. Foothill will be training 100 of their teachers. The initiative focuses on STEM, health care, business and entrepreneurial.

Laura said they are looking to raise \$30-40k a year to support five productions for the theater. They used to receive corporate sponsorship, but not so much now. Also, looking to raise money for the Veterans Services, which is a wonderful program, for students who need assistance.

Laura said if anyone is working with a potential donor to let her know, as she may also working with the same donor. Judy thanked Laura for all her work.

ITEM 4: MISSION STATEMENT UPDATE (DAVISON)

DISCUSSION: Kurt was not in attendance, so Dolores presented. The period for public comment ended on February 15. There has been mixed feedback. Accreditation provides guidelines for institution's mission statement, which we need to follow.

Another campus-wide email will be sent out for one more opportunity to receive public feedback and/or committee involvement. The committee will provide updates as they go through the process.

ITEM 5: ACCREDITATION UPDATE (MINER)

DISCUSSION: Kurt was not in attendance, so Judy presented. The accreditation report indicates great news. She thanked everyone for the team effort. Foothill has received state-wide attention.

Elaine mentioned institutions now have to set their own standards regarding student-achievement indicators. We have to include standards on the next round of accreditation. ACCJC has expressed their want for institutional data. She proposed that moving forward we have evidence that we are looking at the metrics and whether we are moving toward them. And if not, indicate our interventions.

ITEM 6: QUESTIONS/CONCERNS/ANNOUNCEMENTS

DISCUSSION: Sarah S. said there is an UN Club that is affiliated with Columbia University. They went to ASFC and received funding to go to New York. Essays will be submitted and a pilot program established to ensure appropriate students attend to impress Columbia. Lectures will be arranged during the visit.

Judy said she had a very rewarding meeting with the Transfer Club the week prior. They informed her of their activities.

Roberto inquired if there were any student equity updates. Judy said that she and Mia met earlier in the week to begin planning. Mia will be coordinating meetings with the leaders of the diverse networks. Mia has been researching other campuses who won the diversity award. They will be convening with any interested individuals as a group and will be sure to look to those who worked on it previously. Hoping to do that early spring quarter.

Margo said it appears the last report had a substantial piece of disability information (both students and employees) missing that had been reported previously. She said it would be good to have that information included again as we move forward.

Denise reminded everyone of Day on the Hill on Saturday, May 4. It is a free open house designed to showcase the programs and services that Foothill offers. There will be special sessions added in the afternoon. The event will also provide information/programs regarding our diverse groups.

Denise said they are trying to raise \$15k in order to have commencement events and dinners paid for out of the Student Services Foundation funds.

Dolores said the Academic Senate requested the governance handbook be revised to indicate that professional development is headed by a tri-chair committee and not just the one administrator that is currently cited, which is the vice president of instruction. They feel the tri-chair would be more effective.

Roberto asked about a status update on the focal point with diversity. Judy said they are doing that with the student equity committee. Roberto felt the two topics were separate. Judy said diversity is a strategy moving toward student equity; form following function. Some networks may have been either student or employee oriented, depending upon leadership or opportunities present. She wants to set it in a larger frame and the end would ultimately be student equity. We need to have integration with the budget allocation process. Roberto said there is a district diversity council, but no district initiative or directive. Judy said that is the question we should ask the group.

Meeting adjourned at 3:01 PM.