



FOOTHILL COLLEGE

Operations Planning Committee

Minutes

Date: March 20, 2012 Time: 3:00-4:30p.m.
President's Conference Room

Time	Topic	Discussion Leader	Expected Outcome
3:3:10p	A. Approved Minutes next meeting for last two meetings B. No additions to Agenda.	Shirley	Action - approved minutes
3:10-3:30p	C. Budgets - how to get information from portal	Shirley & Red	Discussed
3:30-4:25p	D. Discuss next steps regarding analysis, rubric and VPs prioritizations. Website where ALL resource requests are posted http://foothill.edu/staff/irs/programplans/process.php Links to the individual programs' data: http://foothill.edu/staff/irs/FHresearch/requestcompleted.php	Group	Discussed and formulated action plan and timelines
4:25-4:30p	D. Confirmed next meeting and agenda, 2-3:30p on next Monday, 3/26/12.	Shirley	Next meeting 3/26/12.

Attendees: Shirley Treanor, Gigi Gallagher, Elaine Kuo, Pam Wilkes, Laureen Balducci, Phuong Tran, Kurt Hueg, Meridith Heiser, and Ion Georgiou

Website: <http://www.foothill.edu> then go to Faculty and Staff then Leadership & Governance then Office of Instruction & Research. Our minutes/agendas are located on the President's page, under Governance (OPC).

Committee email address list: <maheiser@sbcglobal.net>, asfcjma@gmail.com, treanorshirley@fhda.edu, georgiouion@fhda.edu, heisermeredith@foothill.edu, huegkurt@fhda.edu, jaypatyk@aol.com (Sp. 12), tranphuong@fhda.edu, gallaghergigi@fhda.edu, wilkesspam@fhda.edu, baluccilaureen@fhda.edu

Operations Planning Committee Members:

Co-Chair VP, Ed Resources & Instruction – Shirley Treanor

Co-Chair Faculty – Ion Georgiou (Jay Patyk in Sp. 12)

Co-Chair Classified – Phuong Tran

Member Faculty –Pam Wilkes

Member Classified –Gigi Gallagher

Member Student – Jorell Dye

Administrator – Laureen Balducci

Other:

Meridith Heiser, FA

Kurt Hueg - Tech

Elaine Kuo - Research