



## FOOTHILL COLLEGE Operations Planning Committee

### Agenda

Date: March 20, 2012 Time: 3:00-4:30p.m.  
President's Conference Room

Time	Topic	Discussion Leader	Expected Outcome
3-3:10p	A. Approve Minutes next meeting for last two meetings (if available - Phuong absent) B. Additions to Agenda?	Shirley	Information
3:10-3:30p	C. Budgets - how to get information from portal	Shirley & Red	Information and Discussion
3:30-4:25p	D. Discuss next steps regarding analysis, rubric and VPs prioritizations.  Website where ALL resource requests are posted <a href="http://foothill.edu/staff/irs/programplans/process.php">http://foothill.edu/staff/irs/programplans/process.php</a>  Links to the individual programs' data: <a href="http://foothill.edu/staff/irs/FHresearch/requestcompleted.php">http://foothill.edu/staff/irs/FHresearch/requestcompleted.php</a>	Group	Discussion and formulation of action plan
4:25-4:30p	D. Confirm next meeting and agenda, 2-3:30p on next Monday, 3/26/12. Please bring your calendars.	Shirley	Confirm schedule meets needs of work to be done

**Future Agenda Items:** Use rubric, meet reductions, allocations, examine reassigned time & ending balances.

Website: <http://www.foothill.edu> then go to Faculty and Staff then Leadership & Governance then Office of Instruction & Research. Our minutes/agendas are located on the President's page, under Governance (OPC).

**Committee email address list:** <maheiser@sbcglobal.net>, asfcjma@gmail.com, treanorshirley@fhda.edu, georgiouion@fhda.edu, heisermeredith@foothill.edu, huegkurt@fhda.edu, [jaypatyk@aol.com](mailto:jaypatyk@aol.com) (Sp. 12), tranphuong@fhda.edu, gallaghergigi@fhda.edu, [wilkespam@fhda.edu](mailto:wilkespam@fhda.edu), [balduccilaureen@fhda.edu](mailto:balduccilaureen@fhda.edu)

#### Operations Planning Committee Members:

Co-Chair VP, Ed Resources & Instruction – Shirley Treanor  
Co-Chair Faculty – Ion Georgiou (Jay Patyk in Sp. 12)  
Co-Chair Classified – Phuong Tran  
Member Faculty – Pam Wilkes  
Member Classified – Gigi Gallagher  
Member Student – Jorell Dye  
Administrator – Laureen Balducci

Other:

Meridith Heiser, FA  
Kurt Hueg - Tech  
Elaine Kuo - Research