



FOOTHILL COLLEGE

Operations Planning Committee (OPC) Meeting

APPROVED MINUTES

JANUARY 10, 2011

2:00 – 4:00 P.M.

LOCATION: PRESIDENT'S
CONFERENCE ROOM

MEETING CALLED BY	Shirley Treanor
TYPE OF MEETING	Advisory Committee Meeting
NOTE TAKER	Phuong Tran
ATTENDEES	Phuong Tran, Shirley Treanor, Ion Georgiou, Gigi Gallagher, Elaine Kuo, Laureen Balducci, and Pam Wilkes

Agenda Topics

INTRODUCTIONS

SHIRLEY TREANOR

DISCUSSION	
	<ul style="list-style-type: none">Minutes for the Dec. 9th meeting were approved

PROCESS FOR DETERMINING THE HIERARCHY OF PRIORITIZATION

SHIRLEY TREANOR

DISCUSSION	
	<ul style="list-style-type: none">3 year comprehensive review to be presented at PaRCBoth Division and VP follow priority band that has high, minimum, or lowVPs' prioritizations will replace the dean's prioritization.<ul style="list-style-type: none">Elaine make follow with VP to see what rubric they are using to set prioritization.VP comes up with the list of prioritization, but OPC does not have to endorse it.Then go back to our guidance and rubric and submit to PARC.However, OPC and VP come up the list and compare with each other.Department's requests → Division Priority → VP & Dean meet → VPs meet and make the list → Present PaRC and OPC. OPC gets list from core mission groups, VPs joint list, and each VPs area list.Two models for request funding proposals<ul style="list-style-type: none">Linear Model: Dean & VP, and VP come up with the list, and list send to PaRC → OPC → PaRC → present.VP present to OPC → Joint presentation from OPC and VPParallel Model: Dept reg. → Div priority → Div present to VP → VP came up with the list → present PaRC Or to OPC → OPC present to PaRC

GUIDANCE PRINCIPLES FOR RUBRIC VERSION 3.00

ELAINE KUO

DISCUSSION	
	<ul style="list-style-type: none">Alignment with institutional learning outcomes and core missions4 Cs = Communication, Critical thinking, Community consciousness, Computation.Measurable student learning outcome – achievement or progress towards program learning outcomes.have yet decided to keep - suppose to link program review with resource allocationCharacteristics of students servedDivisional priorityOrganizational efficiencyLegal mandateData enrollment trends.Cost per FTES is consistent and appropriate for the programSupports student learning outcomesFinancial stabilityCombine allotment or organizational changes and operational and equipment needs and costFuture needOne-time or ongoing requests

FUTURE DISCUSSION

DISCUSSION	
	<ul style="list-style-type: none">Discuss these considerations with regards to prioritization by the rubricWill people get separate request that people can use that indicate what OPC is looking for?Send rubric out for feedback from PaRC/Deans/VP's?Do a pilot test of rubric with a specific test case funding<ul style="list-style-type: none">Rubric grading/design should dictate an expected result