



FOOTHILL COLLEGE

Operations Planning Committee (OPC) Meeting

MINUTES

FEBRUARY 14, 2012

2:00 – 4:00 P.M.

LOCATION: PRESIDENT'S
CONFERENCE ROOM

MEETING CALLED BY	Shirley Treanor
TYPE OF MEETING	Advisory Committee Meeting
NOTE TAKER	Laureen Balducci
ATTENDEES	Shirley Treanor, Gigi Gallagher, Elaine Kuo, Pam Wilkes, Kurt Hueg, Laureen Balducci, Meredith, and Ion Georgiou

Agenda Topics

[MINUTES APPROVAL](#)

SHIRLEY & GROUP

DISCUSSION	
Minutes approved for January 24, 2012	

[RESOURCE ALLOCATION FLOW CHART &
GUIDING PRICIPLES & RUBRIC](#)

SHIRLEY & GROUP

REVIEW	
<ul style="list-style-type: none"> • PaRC and VPs will use OPC's guiding principles when making budgetary decisions. Shirley explained that a variety of constituents would be looking at the budgets to offer a check and balance system so the president can make sound decisions on the allocations to each area. • Start looking into the budget sources for each area to see how the money can be used more effectively during the same year versus saving the funds for a project or position at a later date. • PaRC discussed that showing progress for the SLOs in the Guiding Principles. The new phrase for this should read "continued and meaningful participation in SLOs and an assessment cycle (i.e. providing a plan for SLOs). • Kurt shared the Accreditation commission 4 we reaffirmed out of 11 schools. • 4 recommendations were given to Foothill: <ul style="list-style-type: none"> ○ Institutional Integrated Planning - updates and results of resource allocation ○ SLOs - proficiency in service area, administrative unit and assessment to make improvements ○ Comparable support services - with Middlefield mostly, not on-line so much ○ SLOs and faculty evaluation - faculty participate in the process of evaluation, not judging people's teaching performance. • OPC agrees that it the recommendations are something the college can do without too much difficulty. By OPC's next meeting on Feb. 28 then March 12. In that time, OPC needs to look at resource requests on line and determine a plan of action to then talk about it with the VPs OPC will look at Divisions and areas' program reviews. 	