



FOOTHILL COLLEGE Operations Planning Committee

Agenda

Date: November 18, 2011 Time: 12:00-1:00p.m.
President's Conference Room

| Time | Topic | Discussion Leader | Expected Outcome |
|------------------|--|-------------------|---|
| 12 noon - 12:15p | A. Approve Minutes B. Additions to the Agenda? C. New Calendar | Shirley & Group | Information |
| 12:15- 12:55p | D. Continue discussion regarding the development of an approach to allocating and reallocating B-budgets and other discretionary budgets (lottery, instructional equipment, Perkins). Rubric? p.16 & 17 of Shared Governance Handbook. | Shirley & Group | Discuss steps to complete task |
| 12:55 - 1:00p | D. Meeting schedule - future (please bring your calendars) | Shirley | Schedule meetings for the quarter or next meeting |

Future Agenda Items: Reductions, discontinuance policy, allocations.

Website: <http://www.foothill.edu> then go to Faculty and Staff then Leadership & Governance then Office of Instruction & Research. Our minutes/agendas are located on the President's page, under Governance (OPC).

Committee email address list: <maheiser@sbcglobal.net>, asfcjma@gmail.com, treanorshirley@fhda.edu, georgiouion@fhda.edu, heisermeredith@foothill.edu, huegkurt@fhda.edu, jaypatyk@aol.com, tranphuong@fhda.edu, gallaghergigi@fhda.edu, wilkespam@fhda.edu, balduccilaureen@fhda.edu, meryam91@gmail.com

Operations Planning Committee Members:

Co-Chair VP, Ed Resources & Instruction – Shirley Treanor
Co-Chair Faculty – Jay Patyk (Fall qtr)
Co-Chair Classified – Phuong Tran
Member Faculty – Ion Georgiou (Pam Wilkes)
Member Classified –Gigi Gallagher
Member Student – Meryam Bouaricha or Josyelyn Diaz
Administrator – Laureen Balducci

Other: Meridith Heiser, FA
Kurt Hueg - Tech
Elaine Kuo - Research