



FOOTHILL COLLEGE

Operations Planning Committee

Agenda

Date: December 9, 2011 Time: 12:00-2:00p.m.
President's Conference Room

Time	Topic	Discussion Leader	Expected Outcome
12 noon - 12:05p	A. Approve Minutes B. Additions to the Agenda?	Shirley & Group	Information
12:05-12:50p	C. Continue discussion regarding the development of an approach to allocating and reallocating B-budgets and other discretionary budgets (lottery, instructional equipment, Perkins). p.16 & 17 of Shared Governance Handbook. - Distribute Notebooks.	Shirley & Group	Revise then confirm our draft to be sent to PaRC
12:50-1:55p	D. Start work on Rubric for resource allocations. Rubric due 1/18/11 to PaRC.	Shirley & Group	Discuss
1:55 - 2:00p	E. Meeting schedule - future (please bring your calendars)	Shirley	Schedule meetings for the quarter or next meeting

Future Agenda Items: Rubric, reductions, discontinuance policy, allocations.

Website: <http://www.foothill.edu> then go to Faculty and Staff then Leadership & Governance then Office of Instruction & Research. Our minutes/agendas are located on the President's page, under Governance (OPC).

Committee email address list: <maheiser@sbcglobal.net>, asfcjma@gmail.com, treanorshirley@fhda.edu, georgiouion@fhda.edu, heisermeredith@foothill.edu, huegkurt@fhda.edu, jaypatyk@aol.com, tranphuong@fhda.edu, gallaghergigi@fhda.edu, wilkesspam@fhda.edu, baluccilaureen@fhda.edu, meryam91@gmail.com

Operations Planning Committee Members:

Co-Chair VP, Ed Resources & Instruction – Shirley Treanor

Co-Chair Faculty – Ion Georgiou

Co-Chair Classified – Phuong Tran

Other:

Meridith Heiser, FA

Member Faculty – Jay Patyk (Pam Wilkes)

Kurt Hueg - Tech

Member Classified –Gigi Gallagher

Elaine Kuo - Research

Member Student – Meryam Bouaricha or Joselyn Diaz

Administrator – Laureen Balducci