

SAMPLE Foothill College Operations Planning Committee (OPC) – DRAFT**Resource Request Rubric for Prioritization**

Title of Request:

Date:

Department/Program:

Division:

Amount Requested:

| Meets Minimum Requirements | | Yes | No | |
|--|--|--|--|--------------|
| Scoring Area | High (3) | Medium (2) | Low (1) | Total |
| Alignment with college mission | Linked to mission | Somewhat linked to mission | Limited linkage to mission | |
| Alignment with institutional learning outcomes (4-Cs) | Clear defined linkage with at least one of the 4-Cs | Somewhat defined linkage with 4-Cs | Limited demonstrated linkage with 4-Cs | |
| Alignment with core missions (basic skills, transfer, workforce) | PRODUCTIVITY is increasing; ENROLLMENT is increasing; Support services are needed for efficiency/effectiveness | PRODUCTIVITY is stable; ENROLLMENT is stable; Support services are adequate for efficiency/effectiveness | PRODUCTIVITY is decreasing; ENROLLMENT is decreasing; Support services are adequate for efficiency/effectiveness | |
| Indicated as divisional priority | High importance by deans | Moderate importance by deans | Less importance by deans | |
| Supported by program review (PL-SLOs, CL-SLOs, SA-SLOs, AU-SLOs) | Has high degree of linkage to student learning outcomes | Has some direct or indirect linkage to student learning outcomes | Has no direct or indirect linkage to student learning outcomes | |
| Measureable outcomes | Has clearly identified data that can be collected and analyzed in a reasonable period of time | Has some data to measure intended outcomes | No evidence of data driven decision-making; data difficult to identify and measure | |
| Legal mandates | Required to meet laws or regulations that require particular efforts (e.g. mgmt of hazardous materials) | | No requirement to meet laws or regulations that require particular efforts | |
| Future need | Evidence supports an on-going need, emerging trend or innovative initiative | Some evidence to support an on-going need or emerging trend | Limited evidence to support an on-going need or emerging trend | |
| Program mix | Contributes to mix of high quality programs and services; priority on programs fulfilling more than one mission. | Contributes to a moderate mix of high quality programs and services | Limited contribution to mix of high quality programs and services | |
| Organizational Efficiency | Highly beneficial cost-benefit strategy | Somewhat beneficial cost-benefit strategy | Not beneficial cost-benefit strategy | |
| Operationally necessary | | | | |
| Contractual obligations | Required per contact negotiations | | Not stipulated as part of contract negotiations | |
| | | | | |
| | | | Grand Total | |