Agenda
Date: Dec. 11, 2012  Time: 2:30 to 4:00 p.m.
President’s Conference Room

Tri-Chairs:
Darya Gilani  Sarah De Los Santos  Peter Murray

Members:
Susie Huerta  Elaine Kuo  Linda Robinson  Roberto Sias
Voltaire Villanueva  Teresa Zwack

Ex-Officio:
Kimberlee Messina

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<tr>
<th>Time</th>
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<tr>
<td>2:30p – 2:35p</td>
<td>Welcome Back/Volunteer for Minutes</td>
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<td>2:35p – 3:20p</td>
<td>SBMP: Finalize dates and marketing materials</td>
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<td>3:20p – 3:40p</td>
<td>MMW and IRW Updates</td>
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<td>3:40p – 4:00p</td>
<td>Funding Requests</td>
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<td>4:00p</td>
<td>Next Meeting and Joint Meeting in January</td>
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Follow up from 11/15 meeting:

- 2013 Summer Bridge Math Program
  Tentative dates: July 8th through July 19th, Resolve the request for more time but not more weeks? Add instruction to Friday? More hours each day? Add a 3rd week for certain levels? Addition of English component? Addition of technology/science component? Addition of more opportunity for socializing/connections? Increase capacity from 90 to 120? Consult with Math Faculty (Peter)

References:
• Basic Skills Workgroup Mission Statement
  The Basic Skills Workgroup/College Skills steering committee on the Foothill campus coordinates the design and implementation of programs that support the development of foundation skills in reading, writing, mathematics, English as a Second Language, and learning/study to achieve success in college-level courses. In doing so, we endeavor to focus necessary and purposeful activities in four areas of effective practice: organization/administration, program design, staff development, and instructional practice.
• Website
  http://foothill.edu/president/basicskills.php

Next Meeting:
• January 15, 2013 – 2:30 p.m. – 4:00 p.m. (Joint meeting with Workforce, topic: ALLIES - http://www.allies4esl.org/)

(All agendas and minutes will be archived online through the President’s Office.)