



FOOTHILL COLLEGE
Basic Skills Workgroup

Agenda

Date: December 15, 2011 Time: 2:30 to 4:00 p.m.
President's Conference Room

Tri-Chairs:

Darya Gilani

Teresa Ong

Peter Murray

Members:

Lyliana Hernandez

Susie Huerta

Elaine Kuo

Phuong Lam

Kelly Lopez

Linda Robinson

Sarah De Los Santos

Voltaire Villanueva

Ex-Officio:

Kimberlee Messina

Time	Topic	Notes
2:30p – 2:35p	Welcome Back/Volunteer for Minutes	
2:35p – 3:00p	Review Action Items from previous meeting	See link below
3:00p – 3:20p	Budget Update	
3:20p – 3:40p	Basic Skills Support	Peter
3:40p – 3:55p	Professional Development	Peter
3:55p – 4:00p	Announcements/Next meeting	Bring your calendars!

References:

- Basic Skills Workgroup Mission Statement

The Basic Skills Workgroup/College Skills steering committee on the Foothill campus coordinates the design and implementation of programs that support the development of foundation skills in reading, writing, mathematics, English as a Second Language, and learning/study to achieve success in college-level courses. In doing so, we endeavor to focus necessary and purposeful activities in four areas of effective practice: organization/administration, program design, staff development, and instructional practice.

- 2011-2012 BSW Objectives

<http://foothill.edu/president/basicskills.php>

Next Meetings:

- Thursday, January 19, 2:30 p.m. President's Conference Room
- Thursday, February 16, 2:30 p.m. President's Conference Room

(All agendas and minutes will be archived online through the President's Office.)