



FOOTHILL COLLEGE

Basic Skills Workgroup

Minutes

Date: October 12, 2010 Time: 2:30 p.m.

Location: Altos Room

Attending:

Darya Gilani
Leslye Noone

Elaine Kuo
Paul Starer

Kelly Lopez
Mary Thomas

Eloise Orrell
Pam Wilkes

Guests:

Ben Stefonik

Summary

Item	Notes
History of Basic Skills	We decided to use Basic skills and College skills interchangeably for the time being. We briefly discussed the core mission – which refers to Basic Skills but not College Skills – and will reaffirm it at a later date.
Goals	See Discussion Detail

Discussion Detail

Item:

We discussed the goals of the group for this academic year:

- Our work group will provide a highly coordinated effort to support basic skills courses across the campus and we are hoping to build or expand our membership with that in mind.
- We hope to see our membership grow to provide a better, more well-rounded representation of our campus after Classified and Academic Senates approve appointments from PSME, Adaptive Learning, Outreach and other corners of our world.
- As the year progresses, we will be bringing activities and plans into greater alignment with the state requirements for B/S.
- We will also be updating an inventory that hasn't be changed since 2008.

(All agendas and minutes will be archived online through the President's Office.)

We also discussed a wide variety of topics, such as

- How assessment is currently taking place on our campus—how it can negatively effect students; how they don't realize the high stakes involved during assessment.
- Our hope to improve communication with K-12 institutes re: *our* expectations vs. *what* HS trains their students to be ready for and to do.
- Non-Credit to credit courses;
- Our process to explore best practices across campus and the state.
- The emergence of a new English course, Integrated Reading and Writing. This course will be designed to provide B/S students with a way to take Engl 100-110-1A in 2 rather than 3 quarters.
- The expectation to design and construct a new true teaching and learning center in the 3600 Building, adjacent to the current Library in the area where we now have the Tutorial Center, Distance Learning, Media Center and ETS.