



FOOTHILL COLLEGE

Operations Planning Committee

Minutes

Date: October 27, 2009 Time: 2:00 - 3:00 PM
Location : Fine Arts Division Conference Room 1705

Attending: Eloise Orrell, Jay Patyk, Sindy Olsen, Karen Erickson, Ion Georgiou, Ryan Raffle

Summary

- I. Setting Goals Training Session 1:30-2:00PM Toyon Room; OPC adjourned to the FA Conference Room as President's Conference Room was in use.
- II. Open Discussion - What is the role of the Operations Planning Committee?
 - a. Members have a commitment to understand the various funds and budget requirements
 - b. Question current methods for how we "measure" need for determining programs funds; WSCH, FTEF, FTES are not the only criteria or consideration
- III. Productivity Calculations - How does it effect decision making?
 - a. Cautionary note: More complex than a single number assigned to a particular class/program, what appears to be an "unproductive" program doesn't accurately reflect the large numbers of students who populate the campus-wide "feeder" classes which will qualify students for a program.
- IV. Deans' Survey of Needs and Priorities
 - a. Developing meaningful/appropriate questions to collect the best data for decision-making challenges.

Outstanding Items:

Complete List of Funds (Shirley)

- Income source - State vs Local
- Transferability
- % fund relates to the whole budget
- One-time vs ongoing
- Variability (5 year if possible)
- Restrictions