FOOTHILL COLLEGE
Operations Planning Committee

Minutes
Date: April 13, 2010     Time: 1:30PM - 3:00PM
Location: Chinese Heritage Room

Attending: Shirley Barker, Karen Erickson, Richard Galope, Ion Georgiou, Sindy Olsen, Jay Patyk, Ryan Raffle

Purpose: Career Technical Education (CTE) review and discuss process for prioritizing funding requests for 2010/2011 fiscal year.

Summary
I. Overview of funding criteria and historical prioritization process
   a. CTE Perkins funds provide high demand training within high growth industry sectors as identified by CTE approved TOP codes.
   b. Historically, advisory committee under the auspices of the VP of Workforce Development & Instruction brought forth to President’s Council allocation recommendation for program funding
   c. OPC role in current shared governance structure to identify and recommend alternative funding resources for the purpose of CTE budget planning and fund allocation for FY 2010-11.

II. Time Line for Decision Making
   a. Workforce Development Advisory Group (WEAG) scheduled to meet Thursday, April 15th to finalize recommendations to PaRC.
   b. PaRC to review recommendations Wednesday, April 21st and forward to President for approval.
   c. CTE Perkins application submitted online to Chancellor’s Office April 30th.

III. OPC Recommendations
   a. Measure C Funding: All new furniture, fixtures, and capital equipment requests to be considered for Measure C funding.
   b. Lottery Funding: Some software may qualify for Lottery funding; requests for upgrades to software will need to be reviewed to establish qualification.
   c. Realign timeline for prioritization recommendations: PaRC & CTE to complete all resource allocations in April.
   d. Affirm WEAG process to move forward with the timeline for FY 2010-11 CTE Perkins funding recommendations and urge the committee to consider funding requests that serve under-represented student populations to boost success rates.

Discussion Detail

Item:
III. (a) Moving all designated capital equipment requests to Measure C would result in the ability to fund all Priority 1, 2, & 3. Request detail lacks clarity in this format to make informed decisions i.e. capital outlay for repair versus new equipment.
III. (c) Consider a budget planning timeline to align PaRC & CTE funding requests and prioritization effort to identify the various funding resources and allocate funds from the appropriate source.
III. (d) Agreement that prioritization provided by the division deans/program coordinators gives the most accurate information for program funding needs.

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