



FOOTHILL COLLEGE Operations Planning Committee

Minutes

Date: April 13, 2010 Time: 1:30PM - 3:00PM

Location: Chinese Heritage Room

Attending: Shirley Barker, Karen Erickson, Richard Galope, Ion Georgiou, Sindy Olsen, Jay Patyk, Ryan Raffle

Purpose: Career Technical Education (CTE) review and discuss process for prioritizing funding requests for 2010/2011 fiscal year.

Summary

- I. Overview of funding criteria and historical prioritization process
 - a. CTE Perkins funds provide high demand training within high growth industry sectors as identified by CTE approved TOP codes.
 - b. Historically, advisory committee under the auspices of the VP of Workforce Development & Instruction brought forth to President's Council allocation recommendation for program funding
 - c. OPC role in current shared governance structure to identify and recommend alternative funding resources for the purpose of CTE budget planning and fund allocation for FY 2010-11.
- II. Time Line for Decision Making
 - a. Workforce Development Advisory Group (WEAG) scheduled to meet Thursday, April 15th to finalize recommendations to PaRC.
 - b. PaRC to review recommendations Wednesday, April 21st and forward to President for approval.
 - c. CTE Perkins application submitted online to Chancellor's Office April 30th.
- III. OPC Recommendations
 - a. Measure C Funding: All new furniture, fixtures, and capital equipment requests to be considered for Measure C funding.
 - b. Lottery Funding: Some software may qualify for Lottery funding; requests for upgrades to software will need to be reviewed to establish qualification.
 - c. Realign timeline for prioritization recommendations: PaRC & CTE to complete all resource allocations in April.
 - d. Affirm WEAG process to move forward with the timeline for FY 2010-11 CTE Perkins funding recommendations and urge the committee to consider funding requests that serve under-represented student populations to boost success rates.

Discussion Detail

Item:

III. (a) Moving all designated capital equipment requests to Measure C would result in the ability to fund all Priority 1, 2, & 3. Request detail lacks clarity in this format to make informed decisions i.e. capital outlay for repair versus new equipment.

III. (c) Consider a budget planning timeline to align PaRC & CTE funding requests and prioritization effort to identify the various funding resources and allocate funds from the appropriate source.

III. (d) Agreement that prioritization provided by the division deans/program coordinators gives the most accurate information for program funding needs.