



FOOTHILL COLLEGE Operations Planning Committee

Minutes

Date: January 12, 2010 Time: 1:30PM - 3:00PM

Location President's Conference Room

Attending: Shirley Barker, Eloise Orrell, Karen Erickson, Ion Georgiou, Judi McAlpin, Sandy Olsen, Darya Gilani

Note: The agenda was not set prior to the meeting. This was an open forum to allow for questions regarding latest budget/workforce reductions, review the revised FH College Planning Calendar for 10W-10S, discuss the status of the Strategic Initiative Committees, and clarify the role the OPC has within the structure.

Summary

- I. Budget Update for Categorical funding cuts & effect on Fund 14
 - a. Challenge to maintain critical student services in categorical programs require "B" budget to reallocate dollars to salary and benefits for effected employees.
 - b. One time funds continue to be used to bridge the gap but will not sustain current level of spending.
 - c. Division deans are working with their faculty and staff to examine spending patterns, prioritize funding requests, and identify potential budget cuts.
- II. Classified Workforce Reduction
 - a. Human Resource and the bargaining units are working on the list of effected positions and refining the employee notification process.
 - b. Complex process to combine district-wide list and "seniority bumping" for all De Anza & Foothill positions/employees.
 - c. Restructuring campus-wide to maximize efficiency and effectiveness of all student services.
- III. Revised Foothill College Planning Calendar 10W-10S
 - a. Inclusive calendar distributed with Program Review, Resource Allocations, Planning, SLO, Accreditation important dates.
 - b. Strategic Initiative Committees Joint Planning Meeting & Training scheduled for Tuesday, January 26th.
- IV. Articulating Strategic Initiative Committees' connection to Request for Funds
 - a. Disconnect between how SLOs, Program Reviews, etc relate to funding allocations. How do the requests align with the SIC goals for funding consideration?
 - b. Expect large volume of requests for limited resources.
 - c. "Future thinking" to guide decisions on funding allocations.

Discussion Detail

Item:

II. Reports of HR contacting employees (**not previously notified that their position is in jeopardy**) to apply for current openings. This is not the best way for an employee to be notified of potential layoff. The committee acknowledges the good intent; the main issue is equal consideration - first round identified positions vs high probability etc. access to current openings. The challenge is to give equal opportunity to the maximum number of effected employees. Shirley will forward concerns to Executive Council, HR, and the bargaining units.

IV. Perception that a few individuals serving on PaRC are the “decision-makers”. There is a need to better communicate to faculty and staff how information is flowing from the department/division to the committees. Departments want to know how to frame their requests to align with the goals for funding and how it ultimately ties into Accreditation.