



# FOOTHILL COLLEGE

## Operations Planning Committee

### Agenda

Date: June 8, 2011 Time: 12:00-1:00 p.m.  
Altos Room

Time	Topic	Discussion Leader	Expected Outcome
12:00-12:30p	<b>A. Recommend funding from the prioritized lists from Divisions &amp; department program review documents.</b> Discuss a process/procedure for quick response to funding requests. (Attachments)	Peter/Shirley	Finalize recommendations.
12:30-12:35p	<b>B. Educational and Strategic Master Plan (ESMP) -</b> Is the recent draft of the Stewardship of Resources section ready to be included in the ESMP? (Attachment)	Shirley	Review and complete for upcoming PaRC Meeting.
12:35-12:50	<b>C. Planning Agenda (Accreditation)</b> "Foothill College will continue its efforts to improve the assessment of its program reviews and the evaluation mechanisms used in improving instructional and non-instructions programs and services. The college intends to strengthen the assessment of its program reviews by updating the current program review template and adding this functional responsibility to a college governance committee such as the Operations Planning Committee, the College Curriculum Committee, or a combination of both. This will ensure a rigorous assessment of program reviews, focused on enhancing student outcomes and promoting program improvement and relevance. Through this process institutional effectiveness can be increased with stronger linkages between program review and planning."	Kurt/Shirl	Continue discussion & plan.
12:50-12:55p	<b>D. Faculty Academic Senate Resolution regarding Program Discontinuance.</b> Program Discontinuance samples can be found on: <a href="http://www.foothill.edu/senate/documents/2010-11/Spring_11/readdirect.php">http://www.foothill.edu/senate/documents/2010-11/Spring_11/readdirect.php</a> <i>Review Solano College Draft... awaiting Policy prior to formalizing procedures.</i>	Shirley	Continue discussion & plan. Review & revise "Ongoing Budget Augmentation & Elimination Guiding Principles" in our Governance Handbook, p.16-17.
12:55 - 1:00p	<b>Next meeting Wed, June 16<sup>th</sup> in 3-4:30p in Altos Room.</b> Please bring your calendars.	Shirley	Agenda?

**Future Agenda Items:** Timeline for next year to coordinate requests, Forms reviewed, Update guiding Principles, Program Discontinuance Procedures.

Website: <http://www.foothill.edu> then go to Faculty and Staff then Leadership & Governance then Office of instruction & Research

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### Operations Planning Committee Members:

Co-Chair Faculty – Jay Patyk  
Co-Chair Classified – Shelley Schreiber  
Co-Chair Dean – Peter Murray  
Member Faculty – Ion Georgiou (Pam Wilkes)  
Member Classified –Chris White

Ex-Officio – Shirley Treanor  
Other: Meridith Heiser, FA  
Kurt Hueg

