



FOOTHILL COLLEGE Operations Planning Committee

Agenda

Date: September 28, 2010 Time: 3p.m. to 4:00 p.m.
Location FH Altos Room

Time	Topic	Discussion Leader	Expected Outcome
3p	Introductions & Composition of the committee	Shirley Treanor	Information
3:05p - 3:25	Role of the OPC	Shirl & Eloise	Review & Discuss
3:25p - 3:45	Allocation of FTEF & Staff Guiding Principles	Shirl	Review & Discuss
3:45-4:00	OPC Prioritization and timelines	Shirl	Recommendation report for presentation to PaRC at Oct. 20 th meeting

Website: <http://www.foothill.edu> then go to Faculty and Staff then Leadership & Governance then Office of instruction & Research

Recommended timeline:

FTEF & Staff Reqs due to Shirley October 8th ... OPC prioritizes on Tuesday, Oct. 12th then submits recommendations to PaRC on Oct. 20th. If we need an additional meeting prior to PaRC's Oct. 20th meeting... would Thursday Oct. 14 work @ 12-1p?

Committee email address list: <maheiser@sbcglobal.net>, barkersh Shirley@fhda.edu, ericksonkaren@fhda.edu, georgiouion@fhda.edu, heisermeredith@foothill.edu, huegkurt@fhda.edu, jaypatyk@aol.com, olsensindy@foothill.edu, schreibershelley@fhda.edu, spraggephyllis@fhda.edu,
Need Joselyn's email

Attachments

1	OPC Composition
2	Ed & Strategic Mater Plan Version 1.0
3	Determining & Allocating FTEF & Classified Staff
4	PaRC FTEF Prioritizations 4/19/10
5	IP&B Calendar

Important Dates

Operations Planning Committee Members:

Co-Chair Faculty – Jay Patyk
Co-Chair Classified – Sindy Olsen?
Co-Chair Dean – Phyllis Spragge
Member Faculty – Ion Georgiou
Member Classified – Shelley Schreiber
Member Student – Joselyn Jia?

Ex-Officio – Shirley Treanor
Other: Meridith Heiser, FA
Kurt Hueg

(All agendas and minutes will be archived online through the President's Office.)