



FOOTHILL COLLEGE Operations Planning Committee

Minutes

Date: 5/18/10 Time: 1:30-3:10p

Location: Altos Room

Attending: Shirley Barker, Judi McAlpin, Sindy Olsen, Jay Patyk, Phyllis Spragge, Karen Erickson, Kurt Hueg, Ion Georgiou

Summary

Item	Notes
Update by Barker	Information
Prioritize Requests	Reviewed, Discussed & Tabled until next meeting
Recommendation regarding funding to PaRC	Tabled until next meeting. Update of progress to PaRC 5/19

Discussion Detail

Item: Update by Barker

Shirley spent a good deal of time walking the committee through details of the budget and the SIP funding process. Among other information on the budget and new Banner process, she identified 7 funding sources:

- Lottery
- Instructional Equipment
- CTE
- Measure C
- On-going B
- One-time B
- Grants

Item: Prioritize Requests

The committee generally reviewed the requests that had been forwarded. Out of this brief review the committee agreed that the process itself should be reviewed and changed. It was noted that several requests could be funded in an alternate manner, weren't in line with college policies, or if the submitting party had more of a global view of the college would have known that the request would be redundant.

The committee felt that several changes in the process would be beneficial:

- Repurpose groups of SIP to more closely reflect our missions
- Early involvement of the OPC group to help guide SIP

- Facility requests bundled and taken out of review process
- Clear definition of what should be requested arising from Program Review and channeled through the process
- Mechanism to channel requests to appropriate entity (for example: technology request to Technology Task Force)
- Clearer documentation; dollar amounts put on summary sheets and missions identified

Recommendation regarding funding to PaRC

The committee will review the documentation forwarded by SIP. Barker will report to PaRC on 5/19/10 on progress. Recommendations on funding tabled until 5/25/10 when the committee meets again.