

FROM THE OFFICE OF

Judy C. Miner, President

FOOTHILL COLLEGE

May 30, 2011

Dear Colleagues:

This is a reminder that you are invited to the combined budget town hall and PaRC meeting on June 1 from 1:30-3:00pm in Room 3525. Agenda materials are attached to this email for your information.

PaRC will have its initial review of the proposal to reduce the Foothill budget for 2011-2012 by \$9,122,090. Ratification from PaRC will be sought on June 15 prior to the plan being presented at the Board of Trustees meeting on June 20.

PaRC will also review the edited version of our accreditation self-study that is being presented to the Board of Trustees on June 6.

Hoping you enjoyed a long weekend,

Judy

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PLANNING & RESOURCE COUNCIL

COMBINED BUDGET TOWN HALL

AGENDA

June 1, 2011

Purpose: **Participatory Governance Leaders Meeting**

Location: ****** ROOM 3525 ******

Time: **1st & 3rd Wednesday - 1:30 p.m. to 3:00 p.m.**

DATE JUNE 1	AGENDA TOPIC	DISCUSSION LEADER	EXPECTED OUTCOME
1:30	Introduction of Guests	Miner	
1:35	Approval of Minutes for May 18, 2011 *	Miner	Approval
1:35 - 2:15	Budget Update - Reductions - 1 st Review	Miner	Discussion
2:15 - 2:50	Accreditation Review - "Last Look before Board Meeting"	Hueg	Information
2:50 - 3:00	Questions/Rumors/Announcements		

*ATTACHMENTS:

ESMP LINK: <http://foothill.edu/staff/irs/ESMP/index.html>

Proposed Reductions Affecting Faculty

Budget Reduction Timeline



FOOTHILL COLLEGE

PLANNING AND RESOURCE COUNCIL

MINUTES

May 18, 2011

IN ATTENDANCE:

Balducci, Bourquin, Bowie, Casey, Cellilo, Chenoweth, Davison, Day, Dehnad, Gallagher, Gilani, Heiser, Hueg, Kuo, McAlpin, Meade, Miner, Mummert, Murray, Myers, Noone, Oeh, Ong, Okamura, Orrell, Patyk, Schreiber, Southerby, Starer, Stenger, Swett, Taketa, Treanor

ANNOUNCEMENTS AND INTRODUCTIONS – MINER

Guests: Chris White, Steve McGriff, Gay Krause, Leann Freeman, Lori Bertani, Laura Woodworth, Andrew Lamanque

APPROVAL OF MINUTES FOR MAY 4, 2011

APPROVED BY CONSENSUS

ITEM I - KCI STRATEGIC PLAN –McGRIFF

See Powerpoint

Greater outreach to Foothill campus is taking place.

Classes will be offered this summer on campus rather than at the KCI while KCI is closed for HVAC update.

Professional Development works very closely with KCI to plan offerings.

ACTION: need to make it more obvious.

Office hours may be offered for faculty to meet with Steve to get more info.

The KCI and programs are “stand alone programs” from budget standpoint. It is self – sustaining and required to live within dollars that are donated.

ITEM II - ACCREDITATION UPDATE - HUEG

All standards are complete. Presenting to PaRC for approval to send to Board June 6.

Still a few clean up details to address. Special thanks to Kurt, Darya, Elaine, Lori, Pam, Eloise for the editing and formatting and to all content contributors.

Planning Agenda are those items we want to follow up on. At our mid-term report we will report back to ACCJC on those items. Don't want too many or too few.

SEE POWERPOINT

Will return June 1 with final draft that will go to board.

ACTION: Approved unanimously to forward to Board.

On June 1 at combined PaRC/Budget Townhall Meeting, we will discuss specifics on how we will meet \$9 million reduction in budget.

Agenda will include:

1. 1st 45 minutes on budget questions and present plans to meet “all cuts” budget
2. remaining 45 minutes will have last look at Self-Study

Will address any concerns raised at June 6 Board meeting. When presenting Self - Study to board we want to talk about process, proud moments and how it changes how we do business.

ITEM III – ESMP v2.0 – 1ST READING – KUO

See Powerpoint

Will be part of the final packet with Self-Study

ITEM IV – OPC/BUDGET UPDATE

No report

ITEM V - GILANI

IP&B Survey will be distributed – purpose is to assess our process and progress. Core Mission Workgroups should send link to members so they are included. Will be due next Friday, May 27. Will present at the June PaRC meeting. The taskforce will meet in the summer to address concerns in the survey.

ITEM V - MINER

QUESTIONS/RUMORS/ANNOUNCEMENTS

May revise webinar will be available to all Foothill College staff
Chinese Heritage Room - May 19 - 3:00 – 5:00

Eric Skinner, Vice Chancellor and now Exec Vice Chancellor, warned to be wary of the increased revenues report in the news - no viable explanation has been produced. People are already asking if decisions are going to be reversed based on this news. Skinner’s advice was to proceed with caution.

Areas that continue to be in spotlight in Sacramento:

PE courses with older adults repeating,

Eliminate athletics – push back has been to equate that that would represent 1% total FTS throughout state - too small to affect significant benefit. Colleges should make those decisions themselves.

Davison was commended for her appointments to the State Academic Senate

**FOOTHILL COLLEGE
BUDGET REDUCTION TIMELINE
4.6.11**

DATE	ACTION
3.28	Joint meeting of De Anza Senior Staff and Foothill Cabinet
3.29	Presidents report to Chancellor's staff on joint meeting
3.30	Instructional Deans meeting to review processes and timelines for 11-12 section reductions; 12-13 program elimination
4.4	Direction to reduce Foothill's ongoing budget by \$9,122,090 effective 7.1.11.
4.6	Budget discussion at PaRC
4.14	Student Services meeting to review processes and timelines for 11-12 program reductions; 12-13 program elimination
4.22	President and Vice Presidents complete individual meetings with Deans and Directors
4.25	Cabinet retreat
5.9	Joint meeting of De Anza Senior Staff and Foothill Cabinet
5.10	Presidents report to Chancellor's staff on joint meeting
5.20	Hold for Cabinet meeting on budget
5.23	Finalize budget plan
5.24	Chancellor's Staff review of budget reductions
6.1	Presentation of reduction plan to PaRC/Town Hall
6.6	Cabinet meets with Academic Senate
6.13*	Cabinet meets with ASFC (date to be confirmed)
*	Cabinet meets with Classified Senate (date to be confirmed)
6.15	Ratification of reduction plan by PaRC
7.1	Reduction of \$9,122,090 from Foothill's ongoing A & B budget
1.1.12	Implementation of classified staff reductions
7.1.12	Implementation of administrator and full-time faculty reductions

(*updated 5.27.11)

**PROPOSED REDUCTIONS AFFECTING FACULTY
MAY 23, 2011**

Adaptive Aquatics
Biotechnology
Business Technology
Computer and Software Training (CAST – Computer and Software Training)
Chinese
Computer Information Systems (CIS – Computer Information Systems) (as distinguished from CS – Computer Science)
Computers on the Internet (COIN – Computing on the Internet)
Counseling (contract reductions from 11 to 10 months)
Creative Writing
Dental Hygiene admissions - every other year
English as a Second Language (ESL) at Middlefield
Gerontology
Intercollegiate Athletics (selected teams)
Music Performance
Paramedic
Physical Education classes taught by part-time faculty
Radio
Real Estate
Special Education major
Video Arts production

Additionally, numerous departments would reduce sections in Winter and Spring