



FOOTHILL COLLEGE
Basic Skills Workgroup

Date: May 24th, 2017
Minutes
Time: 2:00 to 3:30 p.m.
Rm. 4402

Tri-Chairs:

Lakshmi Auroprem Teresa Zwack Lori Silverman

Members:

Kerry Bahadur	Matthew Low	San Lu
Valerie Fong	Katie Ha	Voltaire Villanueva
Allison Herman	Elaine Kuo	Eric Reed
Sam White	Tilly Wu	Sarah Munoz
Justin Schultz	Susie Huerta	Tracee Cunningham
Jiin Liang	Lily Luu	Josh Pelletier

Ex-Officio:

Andrew Lamanque

Agenda:

Time	Topic	Discussion
2:00 – 2:10 PM	Review and Approve Minutes	
2:10 – 2:30 PM	Funding Proposals for Kinesiology/Learning Communities	Kimberly Escamilla
2:30 – 3:20 PM	Funding for embedded tutoring, mentoring and learning communities coordinator with Equity and 3SP	Elaine Kuo
3:20 – 3:30 PM	Questions/Concerns/Announcements	

Present: Lori Silverman, Tracee Cunningham, Teresa Zwack, Allison Herman, Voltaire Villanueva, Valerie Fong, Lily Luu, Andrew Lamanque, Lakshmi Auroprem, Kerry Bahadur, Elaine Kuo, Laurie Bertani, Kimberly Escamilla

Topics:

The minutes from the April 26th meeting were approved with the amendment that English will have to create a new subject designation instead of new department.

The workgroup reviewed the latest draft of the Student Success Programs flier. Two edits were suggested. The URL for Puente can be shortened to foothill.edu/puente. Also, to make the use of serial commas consistent, there should be a comma after writing in the third line of the first paragraph and a comma after women in the STEM Core description.

(All agendas and minutes will be archived online through the President's Office.)

Elaine Kuo is looking to piece together funding for two positions, a learning communities coordinator and an IST coordinator for the TLC. The learning communities coordinator will be a Program Coordinator 2 classification with a detailed job summary on which we can give feedback. The position will focus on FYE and Umoja, and could also help with Puente and work on mentoring.

3SP is willing to fund 50% of a Learning Communities Coordinator. The other 50% cannot all be funded through Equity.

The committee felt that the learning coordinator position is important for student success because learning communities help students that place into basic skills succeed in their class and progress to transfer level. There is some concern that funding the position would leave fewer funds for innovative projects in the future, but it was also noted that in the past the workgroup has lacked the ability to coordinate and execute the innovations that were discussed.

The group is interested, but would like more details on the cost to ensure that there is money remaining to fund our current programs. The group would also like there to be tasks on the job summary that are specific to basic skills. Elaine will work with Justin and Lori and will give a detailed presentation at our next meeting.

Kimberly gave a presentation to address the concerns that the group had our last meeting about the Kinesiology/Learning Communities funding proposal. Eleven of the student athletes this year are ESLL and 64% are in one or more basic skill classes. She emphasized that research shows that relationship development is typically underused as a way to increase student success with basic skill populations. The lunch will be attended by coaches, instructors and current students and will be the first point of contact to build relationships and connect students with learning communities. This year out of the 225 athletes that are in basic skills, 107 are not in a learning community. The speaker at the event, Danielle Slaton, is focused on student success.

There was concern that funding proposal would spend a large portion of the basic skills funding on a proportionally small subset of basic skills students. It was agreed that the event would be highly beneficial to the participants, but it would not be sustainable to provide such an event for all basic skills students.

The group approved funding for the event for this this fall, but the funding proposal needs to be rewritten so that it is clear that the event is recruiting and retaining basic skills students through athletics, not the other way around.

The group asks that the following data be collected to be used to evaluate the event for possible future funding: number of participants, number of participants that are eligible for basic skills classes, number of participants that enrolled in a basic skills class.

Student services would like to participate.

Teresa will be stepping down as faculty tri-chair at the end of the year. Allison will see if any English faculty will be available to take on the roll and report back at the next meeting.

Next Meeting: June 14, 2:00 – 3:30 pm

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