

Buildings & Grounds Committee  
Meeting Minutes #18  
March 18, 2010  
Chinese Heritage Room  
12:30 p.m. – 1:30:00 p.m.

\* indicates attendance

<b>Attendees:</b>	<b>Email</b>	<b>Phone</b>
Mia Casey*	caseymia@fhda.edu	650-949-7408
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Kay Thornton	thornontonkay@fhda.edu	650-949-7252
Brenda Visas* davisvisasbrenda@fhda.edu 650-949-7033		
Jessica Hawkins – Student Representative		
<b>CC: President's Cabinet</b>		

<b>Item #</b> <b>Bulletin Board Recognition</b> <b>The B&amp;G Committee</b>			
has been wrestling with appropriate locations for bulletin boards. <u>Student criteria:</u>	3/18/10 Campus Posting Guidelines 1. Send Posting Policy to PaRC for final approval. (M. Casey). 2. The Policy was presented on the 3/3/10 PaRC agenda for approval. The PaRC Committee directed the policy be reviewed by legal counsel and to make sure we are aligned with Board Policy. Action: President's Office	A. Stenger	In Progress

Easily accessed by students, more color from students (different color flyers); want to know

2.18.1

**Bulletin  
Board  
Locations**

The B&G  
Committee  
has been  
wrestling  
with  
appropriat  
e locations

for  
bulletin  
boards.

Student  
criteria:

Easily  
accessed  
by  
students,  
more color  
from  
students  
(different  
color  
flyers);  
want to  
know  
more  
about  
Campus  
life from  
posted  
informatio  
n on  
bulletin  
boards,  
and  
enough  
space for  
postings.

Campus  
Managem  
ent

2.18.2

**Informati  
on  
Getting to  
Students:**

As an  
outcome  
of the  
bulletin  
board  
location

discussion  
s, it was  
brought to  
the B&G  
Committee  
s attention  
that  
informatio  
n is not  
getting to  
students.

The  
various  
methods,  
Plasma  
Screens,  
Fusion,  
etc. are not  
reaching  
students.

The  
President  
of AFSC  
stated he  
was  
unaware  
of an  
EOPS  
deadline  
and never  
realized  
we had a  
PSME

<p>2.18.4  <b>Earth</b>  <b>Day</b>  <b>April 22,</b>  <b>2010</b>      Suggestion      up to have      Administrative      Assistants      clean, and      tidy the</p>	<p>B. Visas</p>	<p>Complete.</p>
<p>front areas      where      they meet      students,      etc. These      areas are      the first      impressio      n when      visitors/      students      arrive. The      suggestion      will be      passed      along in      the next      Campus      Update to      the Deans.      3/18/10      This will      be      included      with the      March      Update to      the Deans.</p>		

2.18.4  
**Earth  
Day –  
April 22,  
2010**  
**Campus  
Clean Up**  
The B&G  
Committee  
would like  
to sponsor

a campus  
clean up in  
the  
afternoon.  
Currently  
the  
activities  
would  
include  
picking up  
litter,  
pulling  
weeds,  
removing  
staples  
from the  
wooden  
walls, etc.  
At our  
March  
meeting  
we will  
firm up  
the details.  
3/18/10  
The  
Building  
&  
Grounds  
Committee  
will  
sponsor  
our first

2.18.5

**MUP**

**Fundraiser**

– As part of the Site

Improvements

Project a Multi-Use

Path is

planned from Lot 1 to the Pedestrian Bridge.

This will assist both bicyclists and pedestrians

accessing the campus safely.

The project is over budget as of this writing.

Therefore, the MUP will be an alternative.

If the construction price is bid lower than anticipated, the MUP could be

<p>3.18.6  <b>Handplate Policy –</b>  <b>Cost</b>          At issue for the B&amp;G Committee was the handplate for the board. The handplate</p>	<p>B&amp;G Committee</p>	<p>Information</p>
<p><b>Policy A Standard</b>          has been developed. However, there is nothing to assist the B&amp;G Committee when we ask Faculty to remove unauthorized or their own rendition of signage.</p>		



<p>311873  <b>Bulletin Board</b>  <b>Cost:</b> A quote was received from One Workplace for \$500 per board. The</p>	<p>B. Visas</p>	<p>In Progress</p>
<p>Facilities Team will research other alternative s.</p>		
<p><b>B&amp;G Meeting Schedule:</b>  <b>April 22, CHR, 12:30 p.m. Cancelled ; Campus Work Day, Meet at B1900 Courtyard</b>  May 20, CHR, 12:30 p.m.  June 17, CHR, 12:30 p.m.  No meetings during summer</p>		

11.17.3 Next Meeting: May 20, 2010 <b>12:30-1:30</b> Chinese Heritage Room, Library <b>B/3500</b>	Information	
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