



Foothill College Accreditation 2011

Steering Committee Minutes March 15, 2010 2pm

Present:

Rosemary Arca, Mia Casey, Dolores Davison, Darya Gilani, Kurt Hueg, Ashley Oropeza (ASFC), Daniel Peck, Matais Pouncil, Annette Stenger

Discussion:

1. Overview and initial reflections/learning from ACCJC's Training on March 5
 - a. Kurt stated that over all, he felt the March 5 training offered a clearer direction on how to write the self study. He stated a few of his key learnings that are listed below with the rest of the group's take-aways.
 - b. Standard I – emphasis on a systematic cycle of assessment, recognizing the intended/identified/underrepresented populations, documenting and continuing to make continuous improvements, appropriate ways to channel Tech Task Force and other similar committees into the Resource Allocation Process, checking to make sure the board reviews our mission statement- and also to make sure there is a systematic review of our mission and values.
 - c. Standard II – Student learning. We need a diverse group contributing to the student services section of the study, we need summary data, indicate the SLOs and resources, student achievement data. It was suggested that the strategic initiatives may play a role here. Many of these questions will hopefully be answered at the Statewide Senate meeting on Friday. FRAMES is still in flux, we need to address some distance education issues such as those in ETUDES- one being tracking, selective release, and evaluations. Discussion was held around doing surveys or voluntary evaluations to assess quality of instruction and how that may or may not be dictated by the FA Agreement. It was added that we



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need to be honest with our planning agenda statuses. In regards to FRAMES, we need to finalize the institutional outcomes piece.

- d. Standard III – We need to maintain a focus on ADA and accessibility issues, especially with Buildings and Grounds projects. The process of evaluating our compliance must be systematic. Shirley spoke to the college’s ADA assessment and that we need to make that more continuous. Dolores suggested combining the Committee on Online Learning -COOL Committee and Distance Ed Advisory should combine.
 - e. Standard IV – A big focus on Program Review, shared governance and learning outcomes. More discussion to come on these in future meetings.
2. Issue of “substantive change proposals” and follow up plans
 - a. Judy Baker has been doing work in this area and has gathered a committee to report out. Eloise is also creating a task force to review the history, previous reports, and the programs that had been reviewed by the Distance education Advisory Committee. Denise Swett is also aware of the issues regarding the Substantive Change Proposals and how this affects Middlefield programs.
 3. Review ACCJC Website
 - a. The group reviewed the materials available on the website and it was noted that many of them will be in our packets for our April 23rd training.
 4. Other Issues
 - a. Kurt will be sending Meeting Makers for the next quarter soon.