Minutes
Standard IIC: Student Learning Programs: Library and Learning Support Services
Wednesday, June 2, 2010

Present: Kay Jones, Library, Linda Robinson, Media Center, Mary Thomas, Library

The meeting covered Standard 2 .C.1.d (Maintenance and Security): The institution provides effective maintenance and security for its library and other learning support services.

Mary submitted a copy of the list of evidence being created for Standard 2.C.

Committee members reviewed the evidence listed for the standard.
Maintenance and security plans/schedules for equipment/building facilities.
In discussing this standard on maintenance and security, committee members agreed that building maintenance and facility security fall under the guidelines and plans established by the district and college campus. Also, Library/LRC computers are installed and secured through ETS.

Brief description of security measures for collections and equipment.
Description would include security gates, security strips, lock down of computers, doors with locks and alarms.

Annual plans and mid-year assessments.
Evidence would include information from program review and student surveys.

Instructional equipment schedule for computer upgrades.
Fred Sherman, John Vandercook, and Pam Eberhardt will have information on computer replacement cycles.