

District Assessment Taskforce Fall Meeting #2 Notes

Thursday November 10, 2016

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The committee reviewed and discussed the current retest policies (see below). The colleges shared their test scores are valid for 1 year at Foothill and for 5 years at De Anza.

- [Foothill's Retest Policy](https://www.foothill.edu/placement/testfaqs.php) (<https://www.foothill.edu/placement/testfaqs.php>)
- [De Anza's Retest Policy](http://www.deanza.edu/admissions/placement/retest.html) (<http://www.deanza.edu/admissions/placement/retest.html>)

The group discussed results from both colleges on retesting. At Foothill it appears that only 5-7% of students testing for fall 2016 retested. The pilot at De Anza last year resulted in very few students taking the opportunity to retest.

The group discussed the idea of giving students one chance to retest if they felt they had not sufficiently prepared the first time. However the consensus was to discourage multiple retests and retesting after having been enrolled in the class for some time. There was a recognition that with the portability offered by Common Assessment, students will be able to bring their assessment results to either college.

In order to encourage students to enroll in the course in which they placed but also give them the opportunity (hopefully after they have done some preparation) to retake their assessment test, the committee discussed a proposed retest policy. Taskforce members agreed to discuss a **District** retest policy with their campus groups with the following parameters:

- After taking their first assessment test, students may retest **one time** within 6 months of their initial test.
- The test result will be valid for **two years**.
- Students are allowed to take the higher of their placement scores and enroll in the course accordingly.

See below.

Foothill-De Anza Community College District
Placement Testing Retest Policy
Draft – November 15, 2016

Overview

It is in the students' best interest to enroll in the course(s) into which he/she has initially placed. However, should the student decide to retest or challenge their placement, Foothill-De Anza Community College District adheres to the following policies:

Retesting

After taking a placement test at either Foothill or De Anza College, students may retake the English, ESL, Reading, Math placement tests one (1) time at either college within a six (6) month period of the initial date of a placement. However, students cannot retest in a subject if they have earned a transcriptable grade (Passing or Non Passing, Withdrawal or Incomplete) in the subject/course sequence in which they are seeking a new placement.

Before retesting, students are strongly encouraged to prepare and review for the retest. Test preparation and review information can be found at:

De Anza: <https://www.deanza.edu/admissions/placement/samples.html>

Foothill: <http://foothill.edu/placement/testprep.php>

Use of the Placement Score

Once the retest is complete, the student may enroll in the classes noted from their first placement exam or from the retest exam.

Expiration of Assessment Results

Assessment results are valid for two (2) years from the date that the score was earned.

Challenges/Appeals

Challenges to placements should be directed to the appropriate Division Office.

Exceptions

Students participating in Math and English Summer Bridge programs are allowed an additional retest during the program.