



**Minutes**  
**Date: April 27<sup>th</sup>, 2016      Time: 1:30 to 3:00 p.m.**  
**Rm. 4402**

**Tri-Chairs:**

Maureen McCarthy                      Teresa Zwack                      Victor Tam

**Members:**

Kerry Bahadur	Ashley Bowden	San Lu	Amanda Kolstad-Stobaugh
Valerie Fong	Katie Ha	Voltaire Villanueva	Jiin Liang
Allison Herman	Elaine Kuo	Eric Reed	
Sam White	Tilly Wu	Sarah Munoz	
Justin Schultz	Susie Huerta	Oudia Mathis	
Karen Smith	Liz Leiserson	Saad Azam	

**Ex-Officio:**

Kurt Hueg

**Agenda:**

Time	Topic	Discussion
1:30 – 1:40 PM	Review and Approve Minutes	
1:40 – 2:00 PM	Funding Request for Veterans and Foster Youth	Karen Smith
2:00 – 2:20 PM	Review Funding Request Submissions	Tri Chairs/members
2:20 – 2:50 PM	Coordination of Learning Communities	Tri Chairs/members
2:50 – 3:00 PM	Questions/Concerns/Announcements	

**Present:** Justin Schultz, Voltaire Villanueva, Eric Reed, Elaine Kuo, Kerry Bahadur, Teresa Zwack, Maureen Mccarthy, Valerie Fong, Jiin Liang

1. Minutes from the April 11<sup>th</sup> meeting were approved with the note that the May 11<sup>th</sup> meeting was moved to April 27<sup>th</sup> and that the list of learning communities discussed include Puente, the English Accelerated Pathway and Umoja.
  
2. The funding request for textbooks for basic skills math classes for Veterans and Foster was updated. By purchasing only the online access code, and not the full textbook, the cost can be significantly reduced. The access codes were described as “single use only”. The workgroup would like to know if this means they can only be used by one student, or only be used for one quarter. The workgroup will consider the request further when it has this information and responses to the concerns expressed at the first consideration of the request.

3. The funding request from the Puente Project was approved. It was noted that all students in the Puente take ENGL 1S, a basic skills English class. Puente gets money from the state for the mentoring portion of the program only. The fliers/brochures for the Puente program can serve as a template for other pathway programs. The program was asked to keep track of increased interest or participation that may be due to the flier/brochure for reporting purposes.
4. The discussion of coordination of learning communities continued from the previous meeting. Having one flier that contains all the learning communities at Foothill may be helpful for students. The approach taken by Pasadena City College was mentioned, where students first sign-up to be part of the pathway program with its requirements and resources, and then choose the type of pathway that works for them. A coordinator position might be needed and could possibly be shared with 3SP, the Equity workgroup and/or as part of a workforce grant. Some possible duties could include: administrative duties such as enrollment, helping faculty coordinate linking classes in a deeper way, professional development, and management of an alumni network and a physical space for students to congregate and work. It was agreed that the first step is to create a list of the programs at Foothill College that need to be coordinated.

Next Meeting: May 25<sup>th</sup>, 2016 from 1:30 – 3PM