



**FOOTHILL COLLEGE**  
Basic Skills Workgroup

**Agenda**

**Date: June 27, 2013      Time: 3:30 to 4:30 p.m.**  
**President's Conference Room**

**Tri-Chairs:**

Sarah Munoz      Peter Murray      April Henderson

**Members:**

Susie Huerta	Elaine Kuo	Linda Robinson	Roberto Sias
Voltaire Villanueva	Teresa Zwack	Craig Gawlick	Alexandra Duran
Leticia Serna	Tilly Wu	Inna Witkop	Teresa Ong
Kathy Perino	Leeann Emanuel		

**Ex-Officio:**

Kimberlee Messina

Time	Topic	Notes
3:30p – 3:40p	Intake & Exit survey discussion (See email and/or Outlook for links)	Mandana, Craig
3:40p – 4:00p	Summer Bridge planning & logistics- classroom booking, food, placement, etc.	
4:00p – 4:15p	Basic Skills planning- 2013/14 (See email for attachment)	Kimberlee
4:15p – 4:30p	Discussion	

**Next Meeting:**

•TBD