EMBEDDING UPLOADED IMAGES USING THE IMAGE ICON EDITOR

STEP 1: UPLOAD YOUR FILE

UPLOAD YOUR IMAGE INTO YOUR PERSONAL FILES AREA IN CANVAS

1. In the Global Navigation click on your account and select 'Files' from the menu.
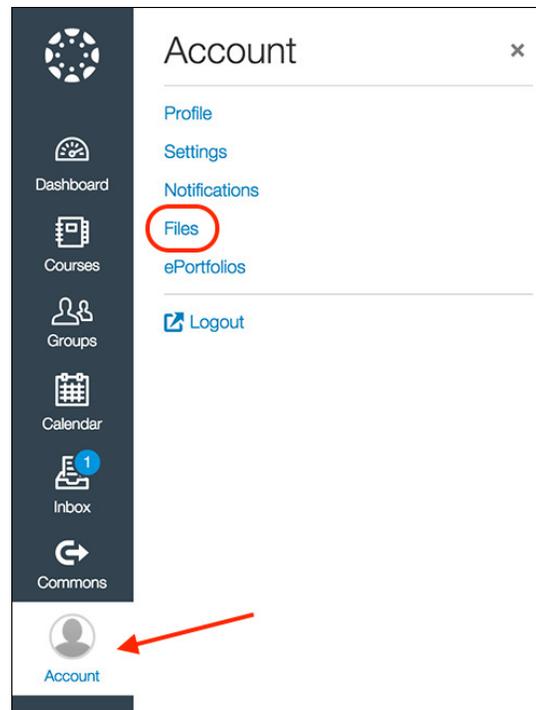
2. Click the Upload button located on the top right hand side of the window.
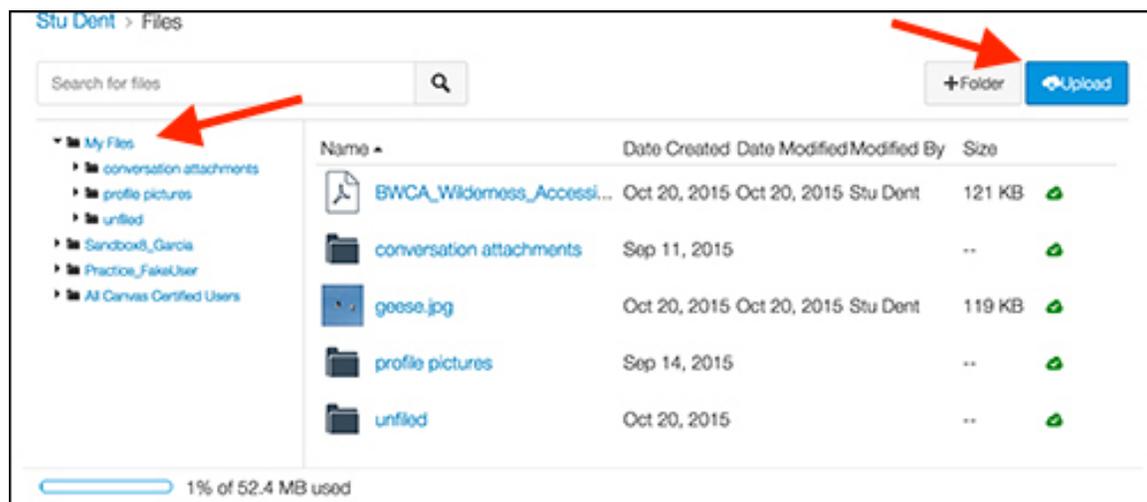
STEP 2: EMBED YOUR FILE USING THE RICH CONTENT EDITOR (RCE)

1. When editing using the RCE, in Assignments or Discussions, click on the image icon to select your image
2. In the popup window click on the Canvas tab and then select your image
3. Fill in the Alt text field to describe your image
4. Resize if needed