



**FOOTHILL COLLEGE**  
**COOL Meeting**  
Committee On Online Learning

## MINUTES

**Date:** 05/15/17

**Time:** 12:00 p.m. – 1:00 p.m.

**Location:** Library Rm 3533

### Attending

Hillary Gomes, Valerie Fong, Steve Batham (FA rep), Judy Baker, Mimi Will, Carolyn Brown, Fatima Jinnah, Allison Lenkeit Meezan

### Discussion Items

1. Welcome and introductions
2. Approval of the minutes from April meeting
3. Announcements
4. Distance Education plan

### Discussion Detail

1. Minutes from April meeting approved (motion, Steve; second Valerie)
2. Announcements:
  - 2.1. Allison will be stepping down as COOL chair for Fall quarter. Please put the word out that COOL needs a new chair
  - 2.2. At the request of OEI, Foothill College is participating in a pilot test of Ally tool for accessibility compliance during the 2017 Spring Quarter. Ally is integrated with Canvas. Our pilot use has revealed some glitches. We have informed Jayme Johnson at OEI about these glitches and he will ask the vendor, Fronteer, to address the problems.
    - 2.2.1. 5 faculty members are involved with the pilot testing of Ally this quarter.
  - 2.3. The problem with TurnItIn accurately integrating with Canvas has been fixed with a work around. The problem stemmed from the courses not being linked to their name. Paul Starrer is credited with this fix.
  - 2.4. Canvas transition:
    - 2.4.1. 67% of fully online courses in Spring are using Canvas
    - 2.4.2. 78% of hybrid courses in Spring are using Canvas
    - 2.4.3. 242 online sections scheduled for summer among 154 faculty.
      - 2.4.3.1. 11 faculty scheduled for summer have not completed Canvas training.
      - 2.4.3.2. 110 Canvas sites currently set up for summer
    - 2.4.4. Overall, 356 faculty have completed Canvas training

- 2.4.5. 36 faculty have begun Canvas training but not completed it.
- 2.4.6. Faculty will be able to access ETUDES sites for 1 more year
- 3. Distance education plan finalized
  - 3.1. Judy noted that the DE plan represents a snapshot in time. All of the data and statistics will be in flux.
  - 3.2. Steve asked for clarification on the 5 seats reserved for OEI in OEI approved courses. This number may increase in the future.
  - 3.3. It was noted that course quality standards were vetted to the senate
  - 3.4. J1 guidelines noted in the DE plan reflect the COOL/DEAC 2013-14 recommendations. These will be updated once FA approves the new Agreement (likely by June)
  - 3.5. The achievement gap data was from 2015 in order to look at a complete year of data.
  - 3.6. Data on ETUDES and Canvas represents the 'time slice' issue of the DE plan.