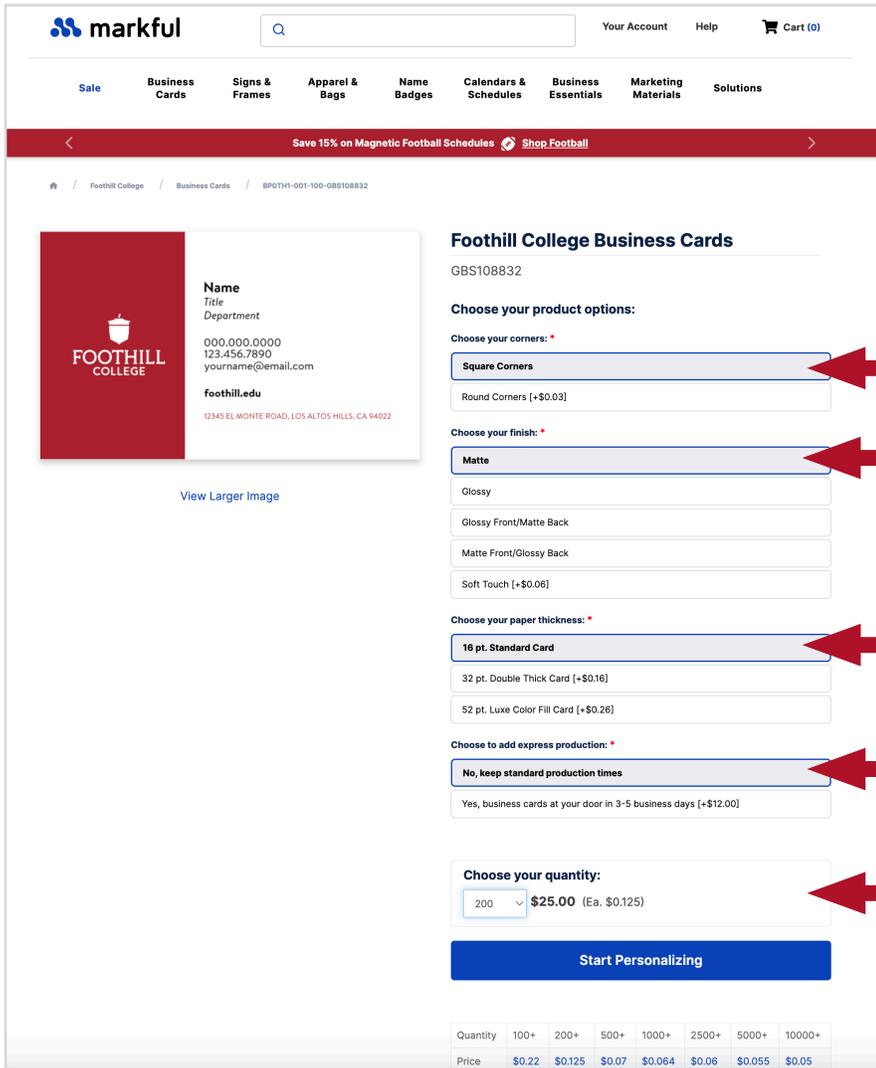


Tips for Ordering from Markful.com

1. Visit <https://www.markful.com/foothill-college>
2. Select business cards or name tags.
3. Fill out required fields, then add to cart. Repeat as necessary.
4. Pay with ProCard and receive order in about 10 business days. (You can proceed as a guest, or sign-up for an account to view and track orders.)



markful Your Account Help  Cart (0)

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Foothill College / Business Cards / BPOTH1-001-100-0BS108832



Name
Title
Department
000.000.0000
123.456.7890
yourname@email.com
foothill.edu
12345 EL MONTE ROAD, LOS ALTOS HILLS, CA 94022

[View Larger Image](#)

Foothill College Business Cards
GBS108832

Choose your product options:

Choose your corners:

- Square Corners
- Round Corners [+\$.03]

Choose your finish:

- Matte
- Glossy
- Glossy Front/Matte Back
- Matte Front/Glossy Back
- Soft Touch [+\$.06]

Choose your paper thickness:

- 16 pt. Standard Card
- 32 pt. Double Thick Card [+\$.16]
- 52 pt. Luxe Color Fill Card [+\$.26]

Choose to add express production:

- No, keep standard production times
- Yes, business cards at your door in 3-5 business days [+\$.12.00]

Choose your quantity:

200 **\$25.00** (Ea. \$0.125)

[Start Personalizing](#)

Quantity	100+	200+	500+	1000+	2500+	5000+	10000+
Price	\$0.22	\$0.125	\$0.07	\$0.064	\$0.06	\$0.055	\$0.05

To keep business cards consistent across campus it is required to select these values:

Square corners

Matte

16 pt. standard

Rush is typically not needed as the vendor is fairly quick to turnaround orders.

We recommend a quantity of 200 as the most cost effective.

Customization and characters are **limited** so please make the most efficient use of what is available for Name, Title, Department, Phone, Email and Department URL.

Truncating titles is ok but do not reinterpret/re-word new ones.

Please use only the **officially issued** email and phone. Mobile devices should be listed only if provided by the district.

Do not change address unless completing cards for staff at the Sunnyvale campus.

Please ensure accuracy! Incorrect information will print incorrectly. There is no one double-checking what is inputted into the fields.

The back of the card will remain blank.

Approve and add to card to finalize the order. We recommend showing a proof to the person requesting the business card.

Foothill College Name Badges

Personalize your Foothill College name badges with ease. Mix and match combinations of styles, frames, and names to achieve a variety of looks, and enjoy quantity break savings when you order more.

-  Starting at 2 for \$15
-  Ships in 2-5 Business Days
-  Quantity Breaks Across Styles
-  Variety of Styles and Frames

Start by personalizing your badges

Personalize Your Badges

Name
Simon Pennington
B I

Title
Associate Vice President
B I

Title 2
Outreach, Marketing & Commun
B I

[Update Designs](#)

[Add to Cart](#)



Choose Frame:	Quantity:	Frame:	Quantity:
Frameless	1	Shape [+\$12]	1

Name badges come in two formats: plastic (with two lines) or metal (with three lines). We recommend the more cost effective plastic name badge.

Please note: All name badges come with a magnetic backing which could interfere with medical devices.

Character counts are limited so truncating titles may be necessary.

For consistency across campus, please select the "Frameless" option for the name badge.

You do not get a proof of the name tag so we recommend having a pre-typed name & title to copy/paste into the fields.