The Honors Scholar Program is designed to prepare students who intend to transfer and earn their baccalaureate degree. Upon completion of the program, students earn the recognition of "Honors Scholars" and is noted on their official college transcript.

**Criteria**
1. Complete 23 Honors Units
   - Must complete a minimum 23 units of Foothill College honors courses (at least 12 honors units need to be completed by the end of fall quarter prior to transferring)
     - Courses must come from at least two different departments
     - Earn a C or better in all honors courses
     - Maintain a minimum 3.25 GPA in honors courses
2. Service Leadership
   - Participate in activities that benefits other and the community
3. Check-in with an Academic Counselor on a quarterly basis

**In this packet, you will find the following:**
- UCLA TAP Certification Checklist
- Sample TAP Certification Form
- Blank UCLA TAP Certification Form
- Blank Honors Scholar Application
- Blank Service Leadership Report Form

**UCLA TAP Certification Processes**
TAP Certification Forms are due Friday, February 21 @ 2:00pm

- **Honors Student with courses from Foothill and De Anza Colleges only**
  - Submit TAP Certification Form, unofficial transcripts, planned Spring 2020 courses to the Honors Institute Office.

- **Honors Student with courses from Foothill and De Anza Colleges and AP/IB Credit**
  - Submit TAP Certification Form, unofficial transcripts, planned Spring 2020 courses along with unofficial test results to the Honors Institute Office.

- **Honors Student with courses from Foothill and De Anza Colleges and Other Colleges and Universities with or without AP/IB Credit**
  - Schedule a counseling appointment at foothill.edu/counseling
  - Submit TAP Certification Form along with unofficial transcripts, planned Spring 2020 and test results (if applicable) to the Honors Institute Office.