

MEETING MINUTES

Date: May 7, 2021

Time: 11:00 a.m.-1:00 p.m.

Join from PC, Mac, Linux, iOS or Android: <https://fhda-edu.zoom.us/j/96469565131?pwd=c0V4ZURFY25PVGF3QzRaVUZ0MUUs0UT09>

NOTES BY TOPIC

ITEM	TOPIC	DISCUSSION	OUTCOME	NEXT STEPS	*RESP
1	Land acknowledgement Roll Call and approval of 4/9/21 minutes	<ul style="list-style-type: none"> Land acknowledgement Review the 4/9 minutes. 	<ul style="list-style-type: none"> Apr 9th Minutes unanimously approved. Mike motion to approve. Priya second. Pauline: Abstain (not present in the last meeting). 	<ul style="list-style-type: none"> Approved minutes will be posted to Website. 	Sophia
2	President's Update	<ul style="list-style-type: none"> Happy Mother's Day! ASFC did a phenomenal job presenting their budget. Support budgets regarding Return to Campus. 			Thuy
3	Student Update	<ul style="list-style-type: none"> ASFC: Budget presentation on the May board meeting - FABULOUS presentation!! http://go.boarddocs.com/ca/fhda/Board.nsf/goto?open&id=C2BVME8166EE API Heritage Month https://foothill.edu/heritage/api.html 			Priya

		<ul style="list-style-type: none"> • Transition to the new elected Student Trustee in June. • Thanks Priya for serving ASFC! 			
4	Update on Facilities Master Plan	<ul style="list-style-type: none"> • Bret presented Facilities Master Plan from the May 3rd board meeting. See PPT slides: <ul style="list-style-type: none"> FMP 2021 – 2026 Board Presentation FMP 2021 – 2026 Full Report • LGBTQ students are 13% less likely to feel a sense of belonging, compared to students who are not part of this community. Need to consider this. • Q&As: <ul style="list-style-type: none"> ○ Confused about the plaza, Parking lots. <ul style="list-style-type: none"> - It's a way to have another entrance point/parking lot, - Lot 5 & Lot 6 parking lots are larger now. ○ What's the status of Sunnyvale campus? Housing? Faculty has a feeling of being rushed of approving this plan. <ul style="list-style-type: none"> - Not much discussion about Sunnyvale. But need to look at our instructional programs. We are not ready for an expansion of Sunnyvale campus. - Off-campus housing: district did mention the potential location. But still in the negotiation. - Faculty: Academic Senate did put 2 faculty reps on the task force. Additional faculty was also 			Bret

		<p>included later to the task force. We also had a Sustainability workshop that included more faculty. We tried to do the best we could on the communication of FMP plan.</p> <ul style="list-style-type: none"> ○ Provide clarity about community gathering spaces? (No comments provided). Follow up with a suggestion of more communication regarding FMP plan. <ul style="list-style-type: none"> - Last R&R meeting gave a brief update. It was mentioned to do the FMP presentation and Full report in June's meeting. 			
5	Update on progress with B budget equity initiative prioritization by E&E	<ul style="list-style-type: none"> ● Phuong: After R&R Tri-chairs meeting with E&E Tri-chairs, it was suggested that we let carryover budget to continue until we finish all the lists of Equity initiatives. ● Strong need for the Process! ● E&E folks need guidance and clear plans.? Intentional thoughts behind it. Really focused on Equity. Hold off until there are concrete plans. ● Wait until Foothill hires Equity Dean and know our plan. ● An encouragement was provided to R&R that it's okay to wait. Not to rush. Make better decisions. ● Comments expressed that E&E should decide equity initiatives. So, what's the best practice to follow so that we are not waiting a year not funding equity issues. 	<ul style="list-style-type: none"> ● Brian: motion to request the dean of equity to formulate a process though which a portion of the B budget carry-over is used to fund equity initiatives following the Equity Strategic Plan 2.0 and the October 2020 Student letter ● Phuong: second ● Motion passed. ● Luke (student) voted Yes. 		Tri-chairs

- It's important to take time to go through the sources and create plans. Needs a bigger picture of governance structure so that this issue is not going back and force.
- Want this money to be put to good use.
- People don't have a bandwidth. They are stretched very thin now. Maybe people who are not on R&R or E&E could come up with a timeline and process of the projects.
- Needs time to have a thoughtful plan to go with Equity Strategic Plan.
<https://foothill.edu/equity/equityplan2.html>
- Are there "equity projects" already identified in program budget requests?? as part of the comprehensive and annual program review process?
- Rather than tasking Equity office to give Equity projects, come up with action plans. Students have things listed that the college can do.
- Feel comfortable to push it off a little bit so that we can wait until we hire Equity Dean.
- Does R&R council feel comfortable to let carryover budget to carry on and make proposals to E&E?
- Does Equity office have their own B budget? -- Yes. B budget and SEA fund.
- Need to have some sense of how many of us will be on campus or in the virtual

		<p>environment. Maybe virtual environment doesn't change budget at all.</p> <ul style="list-style-type: none"> • Need a rubric to prioritize the areas we need to focus first. • B carryover budget is continue increasing since shelter in place. • Suggestion was given that we can have a follow up on this with the elected Dean in Fall 2021. 			
Break					
6	Program review process for budget requests	<ul style="list-style-type: none"> • Elias gave an overview of program review. • We've met with all the deans. But we are not complete. • When meeting with Deans, we look at the funding sources to use for the requests. • Will bring to you the fully reviewed list in June's R&R meeting. • Comments: prioritize the lists. These is what we proposed to be funded. • Comment was given: Why still need R&R's approval? <ul style="list-style-type: none"> - Operation part: Work Operational part. - Transparency: including the governance part. Have the other party to review it and have a final approval. • Not sure this council has any info to make decisions on these requests. 		<ul style="list-style-type: none"> • Will be an agenda item in June. • Will be an information sharing item. 	Elias

		<ul style="list-style-type: none"> • Concern was shared about the timing. What does our recommendation signify if they don't signify an approval of using money. • Not comfortable that only Deans and administrators, etc. to discuss requests. But also doesn't make sense to approve every single item here. Need a process. • Process is being carried on from the old OPC. • Deans have overseen different funds. We are also using other sources of funds that Deans don't oversee such as B carryover funds. • Takes a lot of time to review it. • Need to clarify what needs to be approved. 			
7	Tech Master Plan	<ul style="list-style-type: none"> • Chris gave an update from the Tech Master Plan process. • Previous 2016-2019 Tech Master Plan: https://foothill.edu/accreditation/pdf/technology-master-plan-2016-2019.pdf • Joe: Thanks for Chris's leading this initiative. • District is in the process of updating the district Tech Plan. Working with both colleges' governance. Will result in resource allocation and bond fund • Colleges will lay out their tech master plan. District will collaborate. • Chris: provide this info here. Guided Pathway shouldn't be the only group that involve this plan. Start this conversation. 			Chris Joe Moreau

		<ul style="list-style-type: none"> • Make sure Tech Master Plan is tied to accreditation and shared governance. Try to figure out where to fit again for this Tech Master Plan. Cautious that no decisions have been made that Guided pathway has been tasked to this project. • This is really important and critical to move on the tech master plan-thanks for the update! 			
8	Review decisions/ recommendations made since January – which will require a governance memo?	<ul style="list-style-type: none"> • Will discuss this in June. 			
9	Public announcement	<ul style="list-style-type: none"> • The last of the COVID-19 Vaccine Education Series will be on May 10. 			

*Include the person(s) and or group responsible for next steps.

MEMBERS PRESENT (strike out names not present)

Voting

Tri-Chairs: Mike Tejeiro (Manager), Phuong Tran (Classified), Cara Miyasaki (Faculty)

Manager: Chris Allen

Classified Staff: Rick Edwards, Pauline Brown

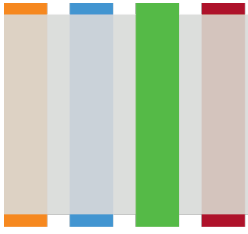
Faculty: Brian Evans, Juston Glass (PT), Kathy Perino (FT)

Students: Adam Loo, Priya Vasu, ~~Abhiraj Muham~~

Non-Voting.

Ex-Officio: Bret Watson, Elias Regalado, Teresa Ong, Thuy Nguyen

Recorder: Danmin Deng



 Foothill College

GOVERNANCE | REVENUE & RESOURCES

Facilitator: Sophia Kim

Guests

April Henderson, Debbie Lee, Roosevelt Charles, Gay Krause, Josh Pelletier, Kathryn Maurer, Ram Subramaniam, Tiffany Rideaux, Valerie Fong, Vanessa Smith, Chris Chavez, Joe Moreau

Foothill College Mission Statement

Believing a well-educated population is essential to sustaining and enhancing a democratic society, Foothill College offers programs and services that empower students to achieve their goals as members of the workforce, as future students, and as global citizens. We work to obtain equity in achievement of student outcomes for all California student populations, and are guided by our core values of honesty, integrity, trust, openness, transparency, forgiveness, and sustainability. Foothill College offers associate degrees and certificates in multiple disciplines, and a baccalaureate degree in dental hygiene.

2020 - 2021: Strategic Objective

Equity