

MEETING MINUTES

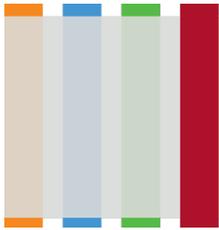
Date: February 18, 2021

Time: 1:00pm-2:00pm

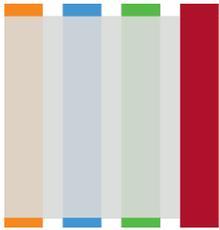
Loc: Zoom

NOTES BY TOPIC

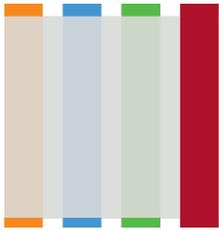
| ITEM | TOPIC | DISCUSSION | OUTCOME | NEXT STEPS | *RESP |
|------|---|---|---------|------------|-------|
| 1 | Welcome & Review of Agenda by Tri-Chairs | <ul style="list-style-type: none">• Welcome• Introduced our new facilitator, Paul Szponar• Reviewed Agenda | | | |
| 2 | Timing and Athletic needs | <ul style="list-style-type: none">• Debbie withdrew her agenda item. | | | |
| 3 | Review Proposal of Prioritization by EOC Phases / Framework | <ul style="list-style-type: none">• Thuy asked Bret and Brenda to give an update on any developments with the District Task Force.• Bret: Brenda has been working with Pat James and Jeff together on the overall district plan. Susan is interested in Ohlone College, as a well-developed plan. They used Kenan to help with that plan so we're looking at that as a possible model, the Ohlone plan.• The group that I meet with, which is mainly the district | | | |



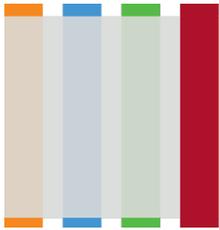
| ITEM | TOPIC | DISCUSSION | OUTCOME | NEXT STEPS | *RESP |
|------|-------|--|---------|------------|-------|
| | | <p>folks, we haven't met since the last fifth council meeting.</p> <ul style="list-style-type: none">• Thuy shared document that will be used to list the prioritizations by EOC phases.• The EOC is looking at four category areas, instruction, student services, administrative, and others.• They will be looking at the priorities in each of the areas in order of highest priority, etc.• We will be looking at returning in the Summer and returning Fall of '21. Yes or no on each of these areas.• Warren: Bret can you explain what the EOC is and how what they are doing relates to the 5th council?• Bret: The EOC is basically operational, looking at the details operationally of this emergency situation.• Thuy: Shared the structure of the EOC. As the 5th council you won't go into the nitty gritty of operational, but will look more at the big picture and tell us if it is right on.• Poll: Do you think we should prioritize open campus for study spaces over all cost priorities? | | | |



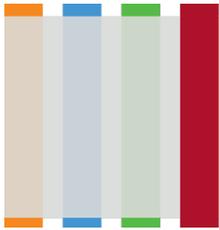
| ITEM | TOPIC | DISCUSSION | OUTCOME | NEXT STEPS | *RESP |
|------|-------|--|---------|------------|-------|
| | | <ul style="list-style-type: none">• Ram: What emergency are we referring to that the EOC is looking into?• Thuy: The pandemic.• Ram: Is it still considered an emergency since we have known about it and it not a surprise?• Thuy: Yes. The state and county are still running their own emergency operations center.• Debbie: Summer schedule needs to be turned in March 1st so when will we know if we are going to be in person or not? Second question: I was on the agenda but we are meeting with DeAnza today and will then come back to discuss with the 5th Council.• Thuy: Will you continue working with Kristy and the scheduling task force on scheduling for Summer and Fall.• Phuong: Can you add to the Word Document that you had to prioritize areas where students hang out without supervision?• Thuy: Yes• Rebecca Ryan: Is the percentage of students that would effectively use a study | | | |



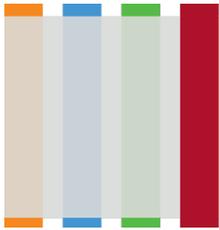
| ITEM | TOPIC | DISCUSSION | OUTCOME | NEXT STEPS | *RESP |
|------|-------|---|---------|------------|-------|
| | | <p>space high enough to make it a priority? I would recommend surveying students beforehand. Is the utilization high enough that we should dedicate all this budget capacity and bandwidth?</p> <ul style="list-style-type: none">• Thuy: The EOC will look at the logistical matters of this such as do we allow a cohort of students or first come first serve, etc. and only students that have been vaccinated or those that have tested negative, etc. The EOC is still trying to decipher this. The question is just to get a general idea on where the 5th Council is standing.• Josh: There are spaces that show how much traffic they were getting when we were an open campus.• Thuy: About three years ago someone did an analysis of student foot traffic on campus on average and it was roughly 3-5,000 a day. Think about it from that capacity level.• Karen: We also need to look at faculty perspective because I know there are also some faculty that struggle to find a place with | | | |



| ITEM | TOPIC | DISCUSSION | OUTCOME | NEXT STEPS | *RESP |
|------|-------|---|---------|------------|-------|
| | | <p>stable WiFi connection and we have a bunch of empty office on campus.</p> <ul style="list-style-type: none">• Thuy: We are providing WiFi to faculty.• Karen: We have great stuff and resources that faculty and staff could definitely benefit from so we need to make that a priority as well.• Bret: We have had some faculty come use their office for a day or couple of days when they did not have access to WiFi or for emergency situations. It is a possibility.• Gay: I am in support of Karen's comments. And also, are we getting good data from what the other colleges are doing?• Thuy: Ohlone has expressed a return to campus for later this semester, sometime in April. District is looking as Ohlone as a guide for best practices to model our after.• Poll: Do you think that we would be returning to campus Fall of '21 at 25%, 33%, 50%, or 100%?• Warren: I am struggling with answering this question because there are so many factors that go into it. | | | |



| ITEM | TOPIC | DISCUSSION | OUTCOME | NEXT STEPS | *RESP |
|------|--|--|--|------------|-------|
| | | <ul style="list-style-type: none"> • Thuy: This is not a formal vote, just give it your best guess. • Results: A little more than the majority think its going to be less than 50% return, we do have some colleagues that think our return will be much larger than that. • Karen: I went with less than 50% because I think it's a lot of work to just turn this back on. Some students are not even in the Bay Area anymore so we have to get messaging out for them to return. I went with really conservative. • Chris: I went with 25% because of staff capacity and willingness and ability to return. • Warren: Voted on a higher percentage. It needs to be a phased approach as we have seen, we can't just turn the switch on. | | | |
| 4 | Next Steps / Frequency of Meetings (Calendar) – potential weekly Thursday meetings 1 pm – 2 pm | <ul style="list-style-type: none"> • More than 50% said they are open to meeting weekly. The remaining expressed their concern with the time commitment. For now we will be meeting weekly for one hour. | <ul style="list-style-type: none"> • Decided on frequency of meetings and the date of the upcoming meeting. | | |



FOOTHILL COLLEGE
GOVERNANCE | COUNCIL

| ITEM | TOPIC | DISCUSSION | OUTCOME | NEXT STEPS | *RESP |
|------|-------------------------------|---|---------|------------|-------|
| | | <ul style="list-style-type: none">Also voted on cancelling next week's meeting (February 25th). 75% voted yes.Next meeting will be March 4th | | | |
| 5 | Public Comments/Announcements | <ul style="list-style-type: none">Thuy: Thank you all for coming, Paul will be your facilitator from now on. I will still attend your meetings. | | | |

*Include the person(s) and or group responsible for next steps.

MEMBERS PRESENT

Chris Chavez, Simon Pennington, Vanessa Smith, Bret Watson, AL Guzman, Anthony Cervantes, Asha Jossis, Craig Gawlick, Debbie Lee, Gay Krause, Josh Pelletier, JP Schumacher, Karen Erickson, Kathryn Maurer, Kennedy Bui, Leticia Maldonado, Lety Serna, Manny Diaz-Alvarez, Mike Teijeiro, Pawel Sponar, Phuong Tran, Ram Subramaniam, Rebecca Ryan, Romeo Paule, Roosevelt Charles, Valerie Fong, Warren Voyce

Recorder: Veronica Casas
Facilitator: Thuy Nguyen

Prepared by: