# MEETING MINUTES

Date: April 8, 2021

Time: 1:00pm-2:0pm

Loc: Zoom

## NOTES BY TOPIC

| **ITEM** | **TOPIC** | **DISCUSSION** | **OUTCOME** | **NEXT STEPS** | **\*RESP** |
| --- | --- | --- | --- | --- | --- |
| 1 | As we think about scheduling for return to campus, my question is whether a student would be able to complete the first year of an AA degree fully in-person next year if they want that. | * Kristy: The faculty are the ones making the decision on how they want to teach Summer and Fall. * Warren: The faculty members were thoughtful on what classes to bring back and prioritized the students. |  |  |  |
| 2 | Approval of Return to Offices and or Classrooms Guidelines and Process | * Kristy: Presented the sheet with Return to Campus Request for Use of Office and/or Classroom with no Students * If the chart is approved today, President Thuy will take it to the District. * We hope to have these people return to campus on April 19th. * Those people will then receive a Return to Campus Guidelines Agreement. If these rules are not followed, they will lose access to campus for the time being. * Amendments can’t be made to the list. * Christina: Will we have to repeat this process in the upcoming quarters? * Kristy: If everything keeps moving in this positive direction, no. | * Ram: Motion to approve the list (Return to Campus Request for Use of Office and/or Classroom with no Students). * Warren: Seconds the motion. * Motion approved unanimously. * Warren: Move to approve the SmartSheet with the guidelines for return to campus. * Christina: Seconds the motion. * Motion approved unanimously. |  |  |
| 3 | Presentation of Summer Classes Return Details | * Kristy: Will skip this item this week. |  |  |  |
| 4 | EOC Report | * Bret: We are looking at current PPE inventory. Have ordered wipes and gloves based on requests from different areas. These items will be here around April 23rd. We will distribute items in kits (face shields, face masks, hand sanitizer, etc.) Items will be delivered based off of Kristy’s list. * Working on having a SmartSheet for odering supplies and putting up plexi glass barriers. * Boilers of the swimming pool are working the business management system is malfunctioning. The temp of the pool is not allowing for classes right now. * Kristy: Battery packs on the doors are dead; for those that have FOBs, it will not work, it may take a while to get those fixed. |  |  |  |

\*Include the person(s) and or group responsible for next steps.

## MEMBERS PRESENT

Chris Chavez, Simon Pennington, Vanessa Smith, Bret Watson, AL Guzman, Anthony Cervantes, Asha Jossis, Craig Gawlick, Debbie Lee, Gay Krause, Josh Pelletier, JP Schumacher, Karen Erickson, Kathryn Maurer, Kennedy Bui, Leticia Maldonado, Lety Serna, Manny Diaz-Alvarez, Mike Teijeiro, Pawel Szponar, Phuong Tran, Ram Subramaniam, Rebecca Ryan, Romeo Paule, Roosevelt Charles, Valerie Fong, Warren Voyce

Recorder: Veronica Casas

Facilitator: Thuy Nguyen