

Mission Informed Planning Council
January 19, 2024
President's Conference Room 1:00 – 3:00 PM

Attendees:

Nathan Springer, Josh Pelletier, Kurt Hueg, Kathy Perino, Nina Heywood, Stacy Gleixner, Bret Watson, Valerie Fong, Zach Cembellin, Kristina Whalen, Adiel Velasquez, Asha Jossis, Laurie Scolari, Lené Whitley-Putz, Kelaiah Harris, Stacy Gleixner, Kurt Hueg, Carolyn Holcroft, Ajani Byrd (Online: April Henderson, Doreen Finkelstein, Nina Haywood, Tracee Cunningham, Stephanie Chan, Clifton der Bing, Joshua Agupugo, Liz Leiserson, Robert Lanz)

Agenda Approved

Minutes:

Correction: Mark Shorrett (name mis-spelled)
Minutes approved

Public Comment:

No comments

Student Voice:

(Joshua) Thank you to Nate for helping out. We are working on the project for opening up the Gym by Feb 1. Thank you to Mike and Kristina for their support. Some students are concerned about our textbook services in the bookstore. Email responses take a long time and the bookstore has not been helpful. I will be meeting with administration on this. (Stacy) These are the same concerns the faculty have. I'll forward their concerns to you. (Bret) We are trying to let Follett know about the issues we have. Follett said that the last quarter was a difficult quarter for them. (Laurie) It is important to note that this is an outside vendor. (Bret) We are trying to improve communication from Follett. (Kristina) We are looking at Get Fit February to facilitate student access to the Fitness Center.

Measure G:

(Bret) – Bret provided an overview of the Measure G bond – Foothill's allocation was \$175.6 million dollars, basically the same as De Anza, but De Anza was allocated \$107.7 million for an Events Center. Part of this expense would be taking down the Flint Center...leaving \$81.5 million for the actual Events Center. De Anza now has a 'Mega Project,' which is slated to be a multi-purpose arts center and a Student Services building. With their other funding, De Anza has about \$145 million for their new buildings. The total cost with various other small projects would be about \$163 million. The Board has stated that Foothill will have an opportunity to state what it would like to spend any extra funding on. Foothill has convened a Task Force to lay out exactly what Foothill would like to spend some of the available \$\$\$ on. We would like to present our proposal to the March 4 Board meeting. Possible projects...Allied Health facilities (Dental Hygiene Clinic). We need to add a more powerful compressor to provide service to each chair. The Smithwick Theatre...ADA accessibility issues. This is a facility that is not accessible.

Ramps are steeply sloped, whole rooms, and services are completely inaccessible. We are on a tight timeline; we want to add more members to the Task Force. (Kristina) The Chancellor articulated that he'd bring a recommendation back to the Board in Feb/March, so we need to move quickly. (Kathy) A question about the numbers...you mentioned there was about \$81 million available. The De Anza project is about \$71 million? (Bret) De Anza initially had \$55 million for the Arts Quad and are trying to tap into the \$81 million to build the Mega Project. (Simon) Both the projects we have on our list have been under discussion for over a decade. (Bret) All the initial numbers we had from years ago are now nowhere near what we'd need now. (April) Is the ADA compliant path in the Lower Campus still happening? (Bret) Yes. (Lené) ADA compliance is the law, so it boosts the case for the Smithwick. (Bret) If we touch anything the Smithwick, it kicks off a full ADA upgrade. (Lené) Dental Hygiene? (Bret) They are accredited, so we need to keep up with expected standards. (Kristina) Our recommendation will go to the Chancellor and he will make the final recommendation. (Patrick) I am okay with this expedited timeline because we have known about the Smithwick and Dental Hygiene for years. From De Anza faculty, there is a feeling that any money that De Anza does not get from their Events Center plans should still stay at De Anza. (Kathy) To clarify the work of this committee...(Bret) It is basically prioritizing these projects (Smithwick and Hygiene clinic). These were approved by shared governance in the past.

New Business:

The Professional Development Committee:

(Carolyn) People are moving away from "professional development" to calling these activities 'professional learning.' There is Ed Code in support of this program. One of the requirements is that institutions have a committee to plan and approve spending and assess professional learning needs. (Adiel) We propose we have a new group that acts as an advisory committee which reports to MIPC. The committee would have a tri-chair leadership model with two faculty, two classified, and two administrative members. The 'why' behind this is professional learning. The committee would map out existing Professional growth activities and make budget recommendations. (Carolyn) Perhaps this group could help evaluate Professional Development activities for accreditation purposes. (Phuong) I suggest you incorporate a rep from the Equity Office into this committee. Also, given Title V, we should have a rep from HR as part of our work. The PGA committee review Teamsters and Ace PDL plans and we often go back to Title V for guidance. This should also be a District-wide process. (Adiel) None of this is set in stone yet, so this feedback is helpful. (Phuong) PGA relates to our pensions so anything that involves pensions should involve HR. (Kurt) It is not just the dean who reviews PD plans. It is often the VPI as well. (Carolyn) This committee would be for Flex Days only, not for regular PGA activities. (Phuong) How many Flex days do we have? (Carolyn) Three and this committee just focuses on those three days. This committee is being proposed to meet our requirement to legally access our Flex funds. (Patrick) I am glad Academic Senate is involved and I agree with the assertion that an Equity Office rep should be on the committee as well. (Ajani) Is the group interested in other PD activities being part of the charge? (Phuong) I am waiting to hear Chancellor Lamberts presentation before I engage in any activities as I want to align my development with the District's priorities. (Kristina) There is District energy around leadership

development and professional development. (Carolyn) It is not our role to assign work to other groups. This committee will identify needs. What is our plan to meet the needs of different people in different places. (Stacy) The three bullet points on one of your pptx slides are all about how to implement. (Nate) Should we have a student representative on this committee? Even someone to sit in on the meetings...(Carolyn) Sure. But, it is not a deal breaker if students cannot commit to every meeting (Ajani) Maybe we can say that students are in consultation with the committee rather than as part of the standing team? (Joshua) It is also important to have some deadlines if we are going to get students involved? (Adiel) There is no reason students cannot participate. (Doreen) Can this group work on new employee orientation? Classified Staff do not have a unified orientation. Could this new committee consider looking at this? (Carolyn) As a committee (advisory council), we would not charge this group with running an orientation. (Doreen) What would be the role of this committee in planning Flex Day? (Carolyn) In the past, folks were invited to help. Now we would have a group who would have this activity as a charge. (Doreen) I am trying to understand how this fits in. (Kristina) If we are sending out campus-wide surveys, we need IR's help. Cabinet has reviewed the results. I see this committee as the group to review on survey feedback and act on it. (Carolyn) Planning and analysis are now completely disconnected. Our needs assessment is disconnected from our process. (Doreen) Right now, the model for assessing Flex days is a survey. Another model is a survey for each session. (Phuong) There are no Classified workshops. Nothing for Classified folks. This advisory group could help include more Flex Day sessions for Classified colleagues. (Lené) Where would this committee sit with how we define professional learning. Does this committee include that? SLO work? Where are the guidelines? (Kristina) We can bring this back another time or we can acknowledge that this is complicated...we could approve this narrow charge now, required by Title V...what would you like to do? (Kelaiah) Is it possible to do both...approve today and return to the discussion? (Kristina) Yes, it could come back. (Kathy) It makes sense to approve the narrow charge right now (Flex Days). We could use Fall 2024 to think about broadening the scope. (Nate) I think this is a good idea...approve today and then bring the discussion back. (Phuong) Could IR do a presentation on the last Flex Day survey. (Kristina) Voting members...Unanimously approved.

Vision Aligned Reporting

(Elaine) This effort is related to Vision 2030 (VFS). In 2017 the Chancellor's Office sharpened its focus on Equity and outcomes. VFS is now Vision 2030. The three areas are Access, Support, and Success. The purpose of this initiative is to make it easier for college to share, interpret, and discuss data. This new approach is very much like our Program review process. There is some alignment for us already in this space. The reporting will map these four goals...Completion, Transfer, Unit Accumulation, Workforce. This has been piloted with seven institutions in our system. We'll start collecting data this fall for reporting next fall. We need to show continuous improvement, assessing and reflecting on our work. This will be reported annually and we'll need to implement what we report. Programs...11 programs that will begin reporting for 2024/25. We start reporting at the program level and then move to college level reporting. For year one, aggregated data, for year two CWIDs will be required and disaggregated (Hispanic/Latinx, Black/African American, economically impacted). No change in fiscal reporting. This is not a replacement for MIS data submission. The goal is that the reporting

requirement for most programs is through this new process. We'll start the process by meeting with managers and administrators of each area. Spring 2024, we'll start working with program staff. First VAR report is due in fall 2025 for 24/25 data. (Nate) we need to make sure that data is handled with care. If students are attending counseling sessions, they might not want that information shared. (Patrick) We should be mindful that there are students who are entitled to resources who do not sign up for them. Also, kudos to the folks who set up our Program Review process as there is already alignment between our process and the States. (Elaine) The way we do reporting is about partial people (basically just reporting when they access a service). We know the more support we provide, the better it is for students, but we cannot fully report right now. (Lisa) If we disenfranchise students we cannot fully identify their needs. (Bret) when we submit information to the State, they audit that data by tracking things back to the student. (Nate) One last idea...is there any way to encrypt the data, allowing us to report numbers, but not allow the State or anyone else to track back to individuals.

Committee Reports:

Governance Handbook:

(Elaine) We have our first meeting coming up.

Institutional Learning Outcomes:

(Patrick) We did not have colleagues attend the meetings set up thus far. (Valerie) One thought is that is that we need to define the goals and the task. Maybe, we need to rethink how we discuss these goals. We might need to put more structure around the vision and end goal.

(Patrick) The model that came to mind was the way the campus developed the Strategic Vision for Equity...we went out to ask questions.

Faculty Hiring:

(Stacy) Positions have been prioritized and the committees are being put together. The working group has completed its work.

Foothill 2023:

(Elaine) The team has met twice and we'll meet again this month.

Affinity Group Reports:

APAN:

(Stephanie) APAN met last week and intends to meet twice each quarter.

AAN:

(Lisa) AAN is planning Black History Month. The calendar is getting full with many interesting events ranging from wellness to voter registration.

LGBTQ+:

(Clifton) We'll be touring the campus to identify a space for the Pride Center. On Wednesday June 5th, we'll have the third annual LGBTQ+ flag raising ceremony.

Announcements:

(Clifton) I will send out information about the social justice tour in SF Chinatown. It is for up to 25 people and decide on a date. A Friday, Saturday, or Sunday in May.

For the Good of the Order:

No comments.

Meeting adjourned at 3:00 PM