



## Integrated Planning & Budget Task Force

Agenda  
March 26, 2019  
1:00pm-2:00pm

ITEMS	TOPICS
1	Meeting Minutes
2	Program Review Cycle

**Members in Attendance:** Doreen Finkelstein, Kurt Hueg, Ram Subramaniam, Elaine Kuo, Isaac Escoto, Lene Whitley-Putz, Valerie Fong, Carolyn Holcroft, Eric Reed, Lisa Ly, Melissa Cervantes, Adrienne Hypolite, Lan Truong

### 1) Meeting Minutes

- The committee voted and approved the meeting minutes by consensus.

### 2) Program Review Cycle

- The committee divided into small groups to review the Program Review cycle Year 1 - Year 5 and made edits.
- The committee identified areas needing clarification. These topics will be discussed in future IP&B meetings.
  - What is coaching?
    - What is IR's role in coaching? (Strictly data)
  - Who will be responsible for coaching the review group?
    - Should there be some alignment with IR coaching and review group coaching?
    - Who will be responsible for coordinating the alignment?
  - What is the role of The Council for program review presentations?

For additional information on meeting minutes, please contact Kelaiah Harris at [harriskelaiah@fhda.edu](mailto:harriskelaiah@fhda.edu).