

# FOOTHILL COLLEGE

## Integrated Planning & Budget Task Force

Agenda  
November 13, 2018  
9:00am-2:00pm

ITEMS	TOPICS
1	Meeting Minutes
2	CTE Program Review Template
3	CTE Program Review Rubric

**Members in Attendance:** Eric Reed, Debbie Lee, Doreen Finkelstein, Elaine Kuo, Rachelle Campbell, Melia Arken, Simon Pennington, Kurt Hueg, Valerie Fong, Elias Regalado, Isaac Escoto, Laureen Balducci, Paul Starer, Carolyn Holcroft, Kristy Lisle, Ram Subramaniam, Lan Truong, Lisa Ly, David Huseman, Lisa Eshman

### 1) Meeting Minutes

- The committee voted and approved the meeting minutes by consensus.

### 2) CTE Program Review Template

- The committee worked on the CTE Program Review Template and made edits.
- The committee approved the following sections:
  - Re-Accreditation Information
  - Advisory Board
  - Forecasting Data
  - Strong Workforce Program Funding
  - Perkins Program Funding
- The following terms will need to be clarified at a later date:
  - Data trend
  - Region
  - Regional wage

### **3) CTE Program Review Rubric**

- The committee began working on the CTE Program Review Rubric and made edits.
- The committee will return to the “Program 13.5 Course Completion” section to determine metrics for the rubric evaluation.
- The committee will continue to review the CTE Program Review Rubric at the next IP&B meeting.

For additional information on meeting minutes, please contact Kelaiah Harris at [harriskelaiah@fhda.edu](mailto:harriskelaiah@fhda.edu).