# MEETING MINUTES

Date: February 26, 2021

Time: 1:30 pm – 3:35 pm

Loc: ZOOM

## NOTES BY TOPIC

| **ITEM** | **TOPIC** | **DISCUSSION** | **OUTCOME** | **NEXT STEPS** | **\*RESP** |
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| 1 | Minutes Approval and Norm Review  | * Approval of minutes was put on hold. Patrick M. and Carolyn H. believed that the minutes were too sparse and did not accurately reflect meeting.
* This led into the conversation of recording the minutes for the sole purse of minute taking. Minute taker (Erika) requested again to have the minutes recorded solely for the purpose of taking minutes.
* Motion was taken to allow meeting to be recorded up until Patrick entered meeting to then have a fuller discussion. Last meeting Patrick M. stated the concern over meaningful consent from everyone that are being recorded.
 | Two members declined approval of minutes.Since minutes are not approved, there are no minutes for the meeting. First part of meeting (before break) was recorded. | Meetings will now be recorded.Motioned by Chris C. and second by Patrick M. to have meetings recorded moving forward, vote taken and approved. |  |
| 2 | **Announcement**: Certificate Program Feedback for KCI- * A Certificate of Achievement in STEAM Instructional Leadership
* A Certificate of Achievement in Education Technology Specialist
* A Certificate of Achievement in Emerging Educational Technology Leadership
 | * No feedback on the Certification of Achievement in STEAM Instructional Leadership.
 | No action required, feedback gets documented, but does not mean E&E does or does not approve certificate.  |  |  |
| 3 | **Review and revise:** Affirmation Memo of Equity 2.0**Review, Revise and Discuss**: Letter to Students from E & E | * Response letter to students (second read). Request from last meeting to change the last paragraph to specify which issues were not tackled. Items that have not been addressed yet such as supporting indigenous and Native students and communities, reimagining campus safety, observing Juneteenth, student activism
* What has E&E been doing thus far? – Jamie A.
* “…Faculty diversity is one way to promote equity…it needs to be in the letter…”
* Chris C. suggested to ask more clarifying language when asking for student guidance on making decisions.
* Abhi M. stated that while he appreciates all the responses that E&E has given it still feel like some of it is piggybacked off of the work from the Office of Equity and the Equity Plan. More actionable things need to come out of E&E and needs to be leading the charge of what actions are going to be.
* Equity Plan affirmation statement was put on hold last meeting, circled back to the discussion.
* Suggested by Abhi to incorporate (highlight) students, but Debbie L. stated that students should already be embodied, and it should have already have representation for students. Andre M. stated this is an assumption.
 | Last two paragraphs were changed from the first read. Student Jamie A. requested that E&E explain how they will be involved in those demands, E&E listed in the response letter.Ideas on how to tackle demands: reach out to experts, hold events, reach out to Native communities, ask “how?”, suggested to prioritize demands and collaborate with shared governance, explicit conversation about what are underlying assumptions and beliefs are about our role in each of the areas. Do the things we know “how to do”Incorporate students by stating in the last bullet “expressed by all students, and other governance bodies.” | Include more action items. Add place where committee can sign their name.Third read.Motioned to make change (above) by Carolyn H. and second by Leticia M.Votes to approve motion. |  |
| 4 | **Discuss** shared governance process and expectations regarding memos and recommendations that come out of governing bodies like E&E. | * Who has the power to make things happen?
* What is the process, clarify process, and how are they holding systemic inequality?
* E&E produced two different memos; dual enrollment and ethnic studies.
* Accountability? (From Thuy N.)
* Requesting response from second memo. There was a recommendation to provide budgetary support for faculty as they create curriculum. Faculty worked outside their regular responsibilities of their academic disciplines. No compensation was given.
* Counsels oversight.
* Looking for more clarity from Thuy around Dual Enrollment.
 | . E&E did not know the process on the follow-up and how it works.Thuy N. - Dual enrollment was covered in the Equity Plan. Increased focus on outreach, increasing access for LatinX and African American students.E&E discuss the topic whereas this is a recommendation for a focus on prioritizing. Accountability from Thuy N. >>> “we’ve been heard” and it has been noted in the plan.Thuy N. suggested agendize accountability and it is a larger picture around the Equity Plan 2.0.Ethnic Studies is going to hire, but there are pulmonary areas to think about, ie. resourcing. Thuy - Cannot retroactively pay someone. Moving forward hired and paid for faculty to help develop Native American Studies program. Process for memos per Thuy N. is “whatever you have deliberated and said to me, I take some form of action in regard to that.”Thuy N. - Agendize and discuss. Important to have a part in oversight in equity Plan 2.0. “…Dual Enrollment far too broad to be an Equity statement. The dual enrollment in the Equity Plan is specifically CCAP and AB288 plans.  The term ‘dual enrollment’ itself is far too broad, because it also includes advanced classes for advantaged students at local high schools, which work against our equity goals, as acknowledged in the preamble to AB288 itself.  E&E has invited Thuy to make this distinction and has not heard her do so. – Patrick M. to Thuy N.  | Waiting for a letter/response from Thuy?Further discuss in another meeting. Wait for more clarity from Thuy N.Thuy N. to meet with Tri-chairs. |  |
| 5 | **Discuss** Classified Representation on Governance | Not enough time for discussion, moved to next meeting.  |  |  |  |
| 6 | **Norm Review and Final Comments**  |  | Internal discussion.  |  |  |

\*Include the person(s) and or group responsible for next steps.

## MEMBERS PRESENT

### Voting

Tri-Chairs: Debbie Lee, Andre Meggerson, Patrick Morris

Administrator:

Classified Staff: Catalina Rodriguez (NP), Christopher Chavez, Andre Meggerson (Tri-Chair)

Faculty: Luis Carrillo,Carolyn Holcroft, Ileana da Silva (PT), Patrick Morriss (Tri-Chair)

Students: Jayme Albrighton, Mariam Touni, Batool Al-Jabiry, Abhiraj Muhar, Jasslie Altamirano, Priya Vasu

### Non-Voting

Ex-Officio:

Recorder: Erika Owens

Facilitator: Susie Huerta