

# Recommendations for the Equity and Education Committee re: the Foothill College Honors Advisory Board

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While UCLA requires an honors advisory board as part of the Transfer Alliance Program (TAP) agreement between UCLA and Foothill, it does not prescribe the charge for the board.

Additionally, the co-directors recognize that although UCLA is the driving force behind an honors advisory board, it is a good practice to have a board exist for the sake of transparency in decision-making and establishing a means of communication between the Honors Institute and the college community at large.

## **Proposals:**

1. Recognizing that the Honors Advisory Board composition should include administrators, faculty, and students, we recommend that the Equity and Education Committee should formally serve as the Honors Advisory Board.
2. After researching what two other UCLA TAP- certified community colleges<sup>1</sup> include in their charges, the co-directors of the Honors Institute at Foothill recommend the following responsibilities for the Foothill Honors Advisory Board:
  - a. Establishment of standards for honors program admission, good standing & completion
  - b. Determination and Assessment of Student Learning Outcomes
  - c. Provide input for Program Review
  - d. Decisions on other items necessary to the development of the Program and the success of its students such as recruitment, outreach, honors contracts, etc...
  - e. Awareness of issues regarding Honors program including new offerings, cancelled classes, scheduling, etc...
3. We recommend that the Equity and Education Committee form a temporary study group to complete the finite tasks on the above list of responsibilities, i.e. establish the standards for program admission, good standing, and completion, determine program learning outcomes, and make initial decisions on items necessary for program development.

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<sup>1</sup> Saddleback Community College and Los Medanos College