## **MEETING MINUTES**

Date: January 31, 2020

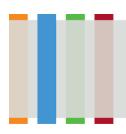
Time: 1-3 p.m.

Loc: President's Conference Room

### **NOTES BY TOPIC**

ITEM	TOPIC	DISCUSSION	OUTCOME	NEXT STEPS	*RESP
1	Approval of Minutes		Postponed until next meeting on February		
2	Public Comment	None	28, 2020		
3	President's Report	Leadership retreat ~49 ppl – discuss equity 2.0	Feeling a sense of community and belonging	Wants C&C to unpack that	
		Parliament - Good responses about parliament		Advise on what's good/not good, how to improve	
		Building a greater sense of community  Strategic obj for community	C&C being the anchor council  what role should C&C play, should there be an additional gov'	What do we want from student reports?	

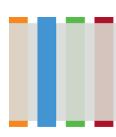
Prepared by: Melia Arken



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# GOVERNANCE | COMMUNITY & COMMUNICATION

		Working on social	council to address this  10 videos to post	Submit to marketing	
		media campaign	Affect is still low – small following	ppl	
		Asked admin what is the best way to communicate		Using twitter but not all students use twitter  Want to focus on fb/ig	
4	Governance Assessment Study Group Update	Group planned to meet past Tuesday but earliest they're able to meet is 2/4 No formal rep from AC; no student rep	Decision that may be more difficult to have more people but could involve more people that way.	Extend the invitation to allow outside members but still meet on 2/4	Adrienne Hypolite  Jordan Fong will send out email to the Academic Senate looking for people to be in study group
		Creating Phase One and Phase Two		Use money for external evaluation. Study group will create criteria making it easier for external evaluators Mix of surveys and interviews but cost would be limiting factor	



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5	Communication on Campus	How do we better understand what technology we are using. Laurie said there would be a group auditing the technology piece.		Tri-Chairs need to check in with Laurie to find if if a timeline for the study has been established.	Tri-Chairs
		What do we need to do for a climate study. Would this be a second group in addition to the governance assessment?		Decision to not create a new study group right away as it could lead to two groups looking at the same thing.	
		As a committee, C&C can insist that communication be one of the rubric that is looked at this year.		As we go forward, communication with respect to governance will lead to information about climate.	Adrienne Hypolite
		Relationship between Marketing and C&C, such as expanding the Parliament	Thuy said all governance is advisory to the college president.		
6	Onboarding Discussion	Referring to onboarding onto governance not onboarding of employees			Bruce McLeod to volunteer to survey four groups represented to know what process is used in each of the groups to get people for committees. Lene Whitley-Putz will set up shell on Canvas for future onboarding of governance members.

7	Flow on information between President to	Agreement to table this discussion for later meeting		Lene Whitley-Putz
	Councils			
8	Announcements	None		

<sup>\*</sup>Include the person(s) and or group responsible for next steps.

#### MEMBERS PRESENT

#### Voting

Tri-Chairs: Jordan Fong, Lene Whitley-Putz

Administrator: Doreen Finkelstein Classified Staff: Laura Gamez

Faculty: Name (FT), Name (PT), Bruce McLeod (FT), Valerie Fong (FT), Adrienne Hypolite (FT)

Students: Mayan Pearl

#### **Non-Voting**

Ex-Officio: Thuy Nguyen, Simon Pennington

Recorder: Melia Arken Facilitator: Craig Gawlick